



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 25<sup>th</sup> March 2026 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.**

*Rebecca Wade*

Rebecca Wade  
Clerk to the Council

19th March 2026

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email [clerk@yaxham-pc.gov.uk](mailto:clerk@yaxham-pc.gov.uk).

### AGENDA

- 1. Chair's opening remarks**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

- 4. Public Session**
- 5. Reports from County and District Councillors if present**
- 6. Minutes of Previous Meeting**

**6.1.** To approve the minutes of the Meeting of the Parish Council held on 25.2.2026

**6.2.** To receive the Clerk's Report on matters since the last meeting.

**6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

- 7. Planning**

**7.1.** New planning applications

**PL/2025/1950/FMIN** - Application to allow the stationing of four holiday lodges and the provision of decking, storage sheds and drainage infrastructure - Yaxham Waters Dereham Road, Yaxham

**3PL/2023/0585/D** - Application for approval of Reserved Matters (layout, scale, appearance and landscaping) for all remaining phases (ii - iv) of Outline Planning Permission 3PL/2022/1065/VAR relating to the residential development of 291 dwellings - Land of Shipdham Road/Westfield Road, Shipdham Lane, Dereham

**PL/2026/0363/RMAJ** – Application for approval of Reserved Matters (siting, design and external appearance of any building, means of access and landscaping) following Outline Planning Permission 3PL/2022/1071/O relating to the residential development of 89 dwellings - Land To The East Of Westfield Road And To South Of Westfield Lane, Dereham

**7.2.** Planning decisions

**7.3.** To consider a response to Breckland's Local List Consultation

7.4. To receive an update from the Neighbourhood Plan Working Group and recent Neighbourhood Plan referendum

**8. Play Area Report**

8.1. To consider the inspection reports and agree any actions arising.

9. **To receive an update on flooding issues affecting Station Road and Railway Farm and agree any further action.**

10. **To consider a Spring newsletter**

**11. Events**

11.1. To receive an update on the Litter Pick Saturday 6th June 2026

12. **To agree agenda items and invitees for the Annual Parish Meeting (22<sup>nd</sup> April)**

**13. Highways and Footpath issues**

13.1. To note any footpath or highway issues needing attention

13.2. To consider the recent report of fly tipping behind Pinns Corner, and possible deterrence measures.

13.3. To review and agree to continue with the Service Delegation Agreement.

14. **To increase Public Awareness of the Parish Council's Role and Activities, and encouraging New Parish Councillors**

**15. Finance**

15.1 To agree the following items for payment \* - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
Parish Online	GOV.UK Email Package	216.00	36.00	180.00
R Wade	Clerk wages and expenses for March	484.59	2.16	482.43
HMRC	PAYE for March	70.00	-	70.00

15.2. To note any receipts

Detail	£ Total
SDA	454.15

15.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
Creative Penguin	PVC Banner	172.80	28.80	144.00

15.4. Neighbourhood plan receipts

Detail	£ Total
None	-

15.5. Bank Position and budget

15.6. To consider membership renewal with Norfolk PTS

15.7. To consider Parish Online training for the Clerk

15.8. To receive and consider the Financial Monitoring Officers report

16. **Correspondence received since last meeting**

17. **To receive an update on the new website**

18. **To review and approve the following policies**

- Risk Assessment
- Internal Audit Plan
- Standing orders

19. **General Parish Issues (for information only)**

20. **To note the next meeting date of the Parish Council – 22<sup>nd</sup> April 2026**