



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 25th February 2026 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

19th February 2026

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email clerk@yaxham-pc.gov.uk.

AGENDA

- 1. Chair's opening remarks**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

- 4. Public Session**
- 5. Reports from County and District Councillors if present**
- 6. Minutes of Previous Meeting**

- 6.1.** To approve the minutes of the Meeting of the Parish Council held on 7.1.2026
- 6.2.** To receive the Clerk's Report on matters since the last meeting.
- 6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

- 7. Planning**

- 7.1.** To receive and consider any new planning applications
- 7.2.** To note any planning decisions
- 7.3.** Breckland District Council – 5 Year Housing Land Supply update
- 7.4.** Other planning issues - To consider the Wyvern Farm planning appeal and any implications for local traffic, and to agree any representations or liaison with neighbouring parishes
- 7.5.** To receive an update from the Neighbourhood Plan Working Group, confirm the referendum date of 19th March 2026, and agree the newsletter informing residents.

- 8. Play Area Report**

- 8.1** To consider the inspection reports and agree any actions arising.

- 9. To receive an update on flooding issues affecting Station Road and Railway Farm and receive an update on the multi-agency flooding meeting and agree any further action.**

10. To consider a resident's request for advisory signage at Church Lane regarding access and whether to liaise with NCC Highways regarding attaching the sign to the footpath signpost.

11. Events

11.1 To receive an update on the Litter Pick Saturday 6th June 2026

12. Highways and Footpath issues

12.1 To note any footpath or highway issues needing attention

12.2 To consider uncut hedges on Cutthroat Lane and agree any action

12.3 To discuss the broken gate on Church Lane and establish ownership and agree responsibility for repair.

12.4 To consider parking concerns raised within the Parish and agree any necessary action

13. To consider Breckland's Community Land Asset Transfer and whether the Parish Council wishes to take ownership of any Breckland-owned land in the Parish

14. Finance

14.1 To agree the following items for payment * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
R Wade	Clerk wages and expenses for February	508.28	5.68	502.60
HMRC	PAYE for February	70.00	-	70.00

14.2. To note any receipts

Detail	£ Total
Interest received	115.61

14.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
None		-	-	-

14.4. Neighbourhood plan receipts

Detail	£ Total
None	-

14.5. Bank Position and budget

14.6. To consider the Clerk attending Norfolk Parish Training and Support Spring seminar (10th March 2026)

15. Correspondence received since last meeting

16. To receive an update on the new website

17. General Parish Issues (for information only)

18. To note the next meeting date of the Parish Council – 25th March 2026