



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 7th January 2026 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

2nd January 2026

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email clerk@yaxham-pc.gov.uk.

AGENDA

- 1. Chair's opening remarks**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

- 4. Public Session**
- 5. Reports from County and District Councillors if present**
- 6. Minutes of Previous Meeting**

- 6.1.** To approve the minutes of the Meeting of the Parish Council held on 26.11.2025
- 6.2.** To receive the Clerk's Report on matters since the last meeting.
- 6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

- 7. Planning**

- 7.1.** To receive and consider any new planning applications
PL/2025/1943/HOU - Installation of a canopy/verandah roof at the rear - Dunromin
Norwich Road, Yaxham
- 7.2.** To note any planning decisions
- 7.3.** Other planning issues
- 7.4.** To receive an update from Yaxham's Neighbourhood Plan Working group

- 8. Play Area Report**

- 8.1** To consider the inspection reports and agree any actions arising.
- 8.2** To consider the Annual Playground inspection report and agree any actions arising.

- 9. To consider a response to the Local Government Reorganisation Consultation**

10. To consider and agree the preferred website provider to ensure compliance with Assertion 10 of the Annual Governance Statement

11. Events

11.1 To receive an update on the Christmas Tree Light Switch-On

11.2 To receive an update on the Friends of Yaxham School and Parish Council village yard sale.

12. Highways and Footpath issues

12.1 To note any footpath or highway issues needing attention

13. Finance

13.1 To agree the following items for payment * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
Nathan Couse	Grass Cutting and Strimming*	125.00	-	125.00
D Bracey	Annual Play Inspection*	150.00	25.00	125.00
R Wade	Clerk wages and expenses December and January	1,223.71	4.32	1,219.39

13.2. To note any receipts

Detail	£ Total
Rent	£150.00

13.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
None		-	-	-

13.4. Neighbourhood plan receipts

Detail	£ Total
None	-

13.5. Bank Position and budget

13.6. To agree the budget for 2026/27

13.7. To agree the precept for 2026/27

13.8. To appoint an internal auditor for 2025/26

14. Correspondence received since last meeting

15. To agree the meeting dates for 2026

16. General Parish Issues (for information only)

17. To note the next meeting date of the Parish Council – 25th February 2026