



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 26th November 2025 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

20th November 2025

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email clerk@yaxham-pc.gov.uk.

AGENDA

- 1. Chair's opening remarks**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

- 4. Public Session**
- 5. Reports from County and District Councillors if present**
- 6. Minutes of Previous Meeting**

- 6.1.** To approve the minutes of the Meeting of the Parish Council held on 22.10.2025
- 6.2.** To receive the Clerk's Report on matters since the last meeting.
- 6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

- 7. Planning**

- 7.1.** To receive and consider any new planning applications
- 7.2.** To note any planning decisions
- 7.3.** To consider a response to Breckland's Regulation 18 consultation of the Draft Local Plan
- 7.4.** To receive an update from Yaxham's Neighbourhood Plan Working group

- 8. Play Area Report**

- 8.1** To consider the weekly inspection reports and agree any actions arising.
- 8.2** To consider the Annual Playground inspection report and agree any actions arising.

- 9. Events**

- 9.1** To receive an update on the Christmas Tree Light Switch-On and agree any action arising
- 9.2** To receive an update on the Litter Pick held on 25th October 2025
- 9.3** To consider joining the Friends of Yaxham School in a village yard sale.

10. To consider a request from the Yaxham Football Club to the Parish Charity to help fund reconnecting the electricity supply to the changing rooms (following removal after the sale of the Church Rooms) at the Village Hall

11. Highways and Footpath issues

- 11.1 To note any footpath or highway issues needing attention

12. Finance

- 12.1 To agree the following items for payment * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
Craig Delph	October Cuts	639.68	-	639.68
Nathan Couse	Grass Cutting and Strimming	85.00	-	85.00
Parish Online	Mapping Software	45.00	7.50	37.50
R Wade	Clerk wages and expenses November	558.27	2.16	556.11

- 12.2. To note any receipts

Detail	£ Total
Charity Clerking Charge	£380.50
Charity Admin Charge	£69.33

- 12.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
None		-	-	-

- 12.4. Neighbourhood plan receipts

Detail	£ Total
None	-

- 12.5. Bank Position and budget

- 12.6. To consider the draft budget 2026/27

13. To receive an update on the noticeboard for Clint Green and consider whether a custodian should be appointed for the memorial sign
14. Correspondence received since last meeting
15. General Parish Issues (for information only)
16. To note the next meeting date of the Parish Council – 21st January 2026
17. To consider the passing of a resolution under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the rest of this meeting on the grounds that it could involve the likely disclosure of private and confidential information
- 17.1. Clerk annual review