



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 22nd October 2025 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

16th October 2025

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email clerk@yaxham-pc.gov.uk.

AGENDA

1. **Chair's opening remarks**
2. **Apologies for absence**
3. **Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. **Public Session**
5. **Reports from County and District Councillors if present**
6. **Minutes of Previous Meeting**

- 6.1. To approve the minutes of the Meeting of the Parish Council held on 24.9.2025
- 6.2. To receive the Clerk's Report on matters since the last meeting.
- 6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. **Planning**

- 7.1. To receive and consider any new planning applications
PL/2025/1440/PAAF - Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 6 - Proposed erection of an agricultural building, Land Off Cutthroat Lane, Yaxham,
PL/2025/1504/FMIN - Proposed Extension of Fielding's Drive & Type 3 turning head, 8 Fielding's Drive, Yaxham
- 7.2. To note any planning decisions
- 7.3. To discuss Breckland's upcoming Regulation 18 consultation stage of the Draft Local Plan

7.4. To consider the proposed response by Yaxham's Neighbourhood Plan Working group to the Examiner's Report on Yaxham Neighbourhood Plan.

8. Play Area Report

8.1 To consider the weekly inspection reports and agree any actions arising.

9. Events

9.1 To receive an update on the Christmas Tree Light Switch-On and agree any action arising

9.2 To receive an update on the 25th October 2025 Litter Pick

10. To receive an update on the Newsletter

11. Highways and Footpath issues

11.1 To note any footpath or highway issues needing attention

11.2 To receive an update on the possible speed limit reduction on the B1135 and agree any action arising

11.3 To receive an update on the outstanding FP4 footpath connection, as required by the Planning Inspector as part of Planning Appeal APP/F2605/W/18/3194045.

12. To consider a response to Norfolk County Council's consultation on the Property Flood Resilience scheme and flood risk mitigation

13. To consider a response to Transport Made Simple's invitation for community engagement following their acquisition of Go East Anglia

14. Finance

14.1 To agree the following items for payment * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
Craig Delph	Jubilee Field Cuts - September	259.44	-	259.44
Colin Thurgill	Wood for Village Sign Repair	65.00	-	65.00
R Wade	123 Domain Renewal	22.79	3.80	18.99
R Wade	Poppy Wreath and donation	50.00	3.33	46.67
R Wade	Parish Charity Administration	380.50	-	380.50
R Wade	PAYE	68.80	-	68.80
R Wade	Clerk wages and expenses October	621.85	2.16	619.69

14.2. To note any receipts

Detail	£ Total
Precept	£6,930.00

14.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
None		-	-	-

14.4. Neighbourhood plan receipts

Detail	£ Total
None	-

14.5. Bank Position and budget

15. To consider the purchase of a new Parish noticeboard for Clint Green

16. To review and approve the following policies

a) IT Policy **b)** Equality and Diversity Policy

17. Correspondence received since last meeting

18. General Parish Issues (for information only)

19. To note the next meeting date of the Parish Council – 26th November 2025