



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 24th September 2025 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

18th September 2025

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email clerk@yaxham-pc.gov.uk.

AGENDA

- 1. Chair's opening remarks**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

- 4. Public Session**
- 5. Reports from County and District Councillors if present**
- 6. Minutes of Previous Meeting**

- 6.1.** To approve the minutes of the Meeting of the Parish Council held on 23.7.2025
- 6.2.** To receive the Clerk's Report on matters since the last meeting.
- 6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

- 7. Planning**

- 7.1.** To receive and consider any new planning applications
- 7.2.** To note any planning decisions
PL/2025/1294/TCA -Eucalyptus- Reduce radius from 7m to not less than 4m Poplar-Reduce Garden side from 8m-5m radius & remove broken limb Cherry- Fell (Dead) - Norwich Road Yaxham. – **For information only**
- 7.3.** To consider a response to a consultation being held regarding the Proposed Residential Development Land at Dumpling Green, Dereham
- 7.4.** To review and consider a response to Yaxham Neighbourhood Plan – Examiners Report

- 8. Play Area Report**

- 8.1** To consider the weekly inspection reports and agree any actions arising.

9. Events

9.1 To receive an update on the Christmas Tree Light Switch-On and agree any action arising

9.2 To agree the date of the next Litter pick as 25th October 2025 and agree any action arising

10. Highways and Footpath issues

10.1 To note any footpath or highway issues needing attention

10.2 To receive an update on the possible speed limit reduction on the B1135 and agree any action arising

10.3 To consider referring the outstanding FP4 footpath connection, as required by the Planning Inspector as part of Planning Appeal APP/F2605/W/18/3194045, to CC Ed Connolly and submit a Freedom of Information request to Norfolk County Council regarding its status.

11. To discuss the painting of the Yaxham WW1 memorial sign and agree any action arising

12. To consider and approve the restoration of the Yaxham Village sign

13. To discuss biodiversity and receive an update on the wildflowers on the Playing Field

14. Finance

14.1 To agree the following items for payment * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Unity Bank	Service Charge*	6.00	-	6.00
Craig Delph	Jubilee Field Cuts - August	259.44	-	259.44
Craig Delph	Jubilee Field Cuts and School Footpath – August*	313.86	-	313.86
K. Robertson & Son	Topping of wildflower area on the Recreation Field	60.00	10.00	50.00
PKF Littlejohn LLP	AGAR External Review	252.00	42.00	210.00
Nathan Couse	Play Area Cuts	172.50	-	172.50
R Wade	Clerk wages and expenses for August and September	1,100.54	5.39	1,095.15

14.2. To note any receipts

Detail	£ Total
None	-

14.3. Neighbourhood plan payments

To Pay	Invoices available for viewing	£ Total	VAT	Ex VAT
None		-	-	-

14.4. Neighbourhood plan receipts

Detail	£ Total
None	-

14.5. Bank Position and budget

14.6. To review the PKF Littlejohn (External Auditors) report

14.7. To consider the Clerk and Councillors attending the Understanding Charities course

14.8. To consider purchasing a wreath for Remembrance Sunday

15. Correspondence received since last meeting

- 16. To consider agreeing to receive trigger alerts from Norfolk Constabulary**
- 17. General Parish Issues (for information only)**
- 18. To note the next meeting date of the Parish Council – 22nd October 2025**