



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 26th June 2024 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

20th June 2024

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chair's opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors if present

6. Minutes of Previous Meeting

6.1. To approve the minutes of the Meeting of the Parish Council held on 22.5.2024

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Planning

7.1 To receive and consider any new planning applications

7.2 To note any planning decisions

3PL/2024/0334/HOU - Proposed Single Storey Extension to Rear, 3 Andrews Way, Yaxham
- **APPROVED**

7.3 Other Planning issues

7.4 Yaxham Neighbourhood Plan review – formal agreement by the Parish Council to proceed to the next stage after the Regulation 14 consultation

7.5 To consider a response to Breckland's Local plan Consultation

8. To consider a response to the Local Governance Boundary Consultation

9. Play Area Report

To consider the weekly inspection reports and agree any actions arising

10. To receive an update from the YVAA on the Football Club and the litter left behind after football matches

11. To consider

11.1 Christmas Tree for 2024 and agree any action arising

11.2 Village Hall event in 2025

12. To receive an update on the Dog waste bin on Cutthroat Lane and "No Dog Fouling" signs

13. Highways and Footpath issues

To note any footpath or highway issues needing attention

14. To discuss the biodiversity policy and consider any necessary action required

15. Finance

15.1. To agree the following items for payment June * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
FT Grounds Maintenance	Grounds Maintenance	*410.10	-	410.10
JGAS	50% heating for David Myhill Room	*1,061.75	176.96	884.79
Harlequin	Printing	342.21	1.20	341.01
R Wade	Clerk expenses for June	27.59	2.16	25.43
R Wade	Clerk wages for June	483.00	-	483.00

15.2. To note any receipts

Detail	£ Total
Receipt from YVAA	1,769.58
Clerking Charge from Yaxham Charity	364.00

15.3. Neighbourhood plan payments

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
None				

15.4. Neighbourhood plan receipts

Detail	£ Total
None	

15.5. Bank Position and budget

15.6. To consider the Internal Financial Officers report

16. Correspondence received since last meeting

17. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

18. To note the next meeting dates of the Parish Council

24th July 2024, 18th September 2024 and 23rd October 2024