



## YAXHAM PARISH CHARITY

To all Councillors

**You are hereby summoned to a Meeting of Yaxham Parish Charity to consider the following charity business, on Wednesday 22<sup>nd</sup> May 2024 at 7.00pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.**

Rebecca Wade  
Clerk to the Council

16<sup>th</sup> May 2024

Yaxham Parish Charity welcomes the public and press to its meetings. The public and press can address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website or by request from the Chairman email [yaxhamparishclerk@gmail.com](mailto:yaxhamparishclerk@gmail.com).

### AGENDA

**1. Chairman's Opening Remarks**

**2. Apologies**

**3. Declarations of Interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form ([www.yaxham.com](http://www.yaxham.com)) and passed to the Chairman before the start of the meeting

**4. Public Session (for Charity matters only)**

**5. Minutes of Previous Meetings**

- To approve the minutes of the meeting held on 24<sup>th</sup> January 2024
- To consider matters arising from the minutes of the previous meeting not considered elsewhere on the agenda

**6. To receive an update from the Community Car Scheme – regarding DBS checks**

**7. Finance**

- a. To note any payments (\* - already paid)

To	Detail	£ Total
Unity Bank	Service charge	18.00
Yaxham Parish Council	Clerking Charge to 31 <sup>st</sup> March 2024	364.00

- b. To note any receipts

From	Detail	£ Total
CCLA	Dividend paid in the period	2,734.28
Unity Bank	Interest received in the period	233.43

- c. Bank and COIF investment position

- d. To consider percentage of Parish Council's expenses to be paid by Charity

- e. To consider appointing Robin Goreham as Charity Auditor

d. To receive and consider the Financial Monitoring Officer's report

**8. To consider any current submitted grant applications**

- a. YVAA Trustees Grant application – to install a new heating system in the David Myhill room
- b. NP4Yaxham Working Group Grant application – to cover the cost of Planning Consultant to complete the review of the Neighbourhood Plan

**9. To note any other items for inclusion on the agenda of the next meeting**

**10. To note the date of next meeting – 24<sup>th</sup> July 2024**