



YAXHAM PARISH CHARITY

MINUTES OF THE MEETING OF THE PARISH COUNCIL TO CONSIDER YAXHAM PARISH CHARITY BUSINESS

held in Myhill Room at Yaxham Village Hall at 7.00pm on Wednesday 24th January 2024

Present: Maggie Oechsle (MO) Chairman, Ben Conway (BC), Bob Gust (BG), Gary Davison (GD), Graham Howe (GH), Chris Couves (CC) and Paul Bone (PB)

In attendance: the Clerk and 1 member of the public

1. Chairman's Opening Remarks

The Chair welcomed everyone and informed them that the meeting is being recorded

2. Apologies

None

3. Declarations of interest

None

4. Public Session (for Charity matters only)

There were no matters to be recorded

5. Minutes of Previous Meetings

The minutes of the 25th October 2023 were **APPROVED** without amendment and signed by the Chair. **All agreed**

Matters arising from the previous meeting not considered elsewhere on the agenda

The Chair informed the Trustees that the Community Car Scheme had obtained a quote for the DBS checks and that in order to be able to pay for the DBS checks they needed the grant money. The Chair proposed the £500 be paid to the Community Car Scheme, and the DBS certificates are to be sent to the Clerk when completed. **All agreed**

6. Charity policies

The Clerk explained that due to the size of the Charities investments they needed to have additional policies. She had spoken to Community Action Norfolk and they were able to help with model policies and tailor them to the Charity's needs. These would be added to the upcoming agendas over the coming year for the Trustees to consider.

7. Finance

- a. To note any payments (* - already paid)

To	Detail	£ Total
CAN	Silver membership	50.00
Yaxham Parish Council	Clerking charge for period to 30/9/23	312.00

All agreed.

b. To note any receipts

From	Detail	£ Total
CCLA	Dividend paid in the period	2,730.30
Unity Bank	Interest received in the period	88.15

c. Bank and COIF investment position

This had been circulated prior to the meeting.

d. To receive and consider the Financial Monitoring Officer's report

PB reported he was happy with the records following his review.

8. To consider any current submitted grant applications

No grants to be considered.

9. To note any other items for inclusion on the agenda of the next meeting

CC felt it would be nice next Christmas to have a lit Christmas tree somewhere in the village.

This is to be added to the agenda for the next meeting.

10. To note the date of next meeting - 24th April 2024

The Chair closed the meeting at 7.16 pm.