



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 27<sup>th</sup> March 2024 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.**

Rebecca Wade  
Clerk to the Council

21<sup>st</sup> March 2024

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email [yaxhamparishclerk@gmail.com](mailto:yaxhamparishclerk@gmail.com).

### AGENDA

**1. Chairman's Opening Remarks**

**2. Apologies for Absence**

**3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

**4. Public Session**

**5. Reports from County and District Councillors if present**

**6. Minutes of Previous Meeting**

**6.1.** To approve the minutes of the Meeting of the Parish Council held on 21.2.2024

**6.2.** To receive the Clerk's Report on matters since the last meeting.

**6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

**7. Flooding**

**8. Planning**

**8.1.** To receive and consider any new planning applications.

**8.2.** To note any planning decisions.

**3PL/2023/1193/F** - Sub-division of existing garden and erection of 1 four-bedroom dwelling and detached garage – Yaxham – **Refused**

**3PL/2022/1071/O** - Outline planning application for development of a maximum of 89 dwellings and associated infrastructure (all matters reserved) – outline permission for land to the east of Westfield Road, Dereham – **Approved**

**3PL/2024/0074/F** - Conversion of outbuilding to 1 bedroom family annex - ancillary to the main property – Yaxham - **Approved**

**8.3.** Other planning issues.

**8.4.** To review the Community Benefit Policy COM 2

**8.5.** To receive an update from Yaxham's Neighbourhood Plan review

**8.6.** To receive an update on St. Peter's Close Parking

**9. To receive an update on Norwich Western Link/A47 Local Liaison meeting**

**10. Highways and Footpath issues**

To note any footpath or highway issues needing attention

**11. To consider applying for a framed portrait of His Majesty the King**

**12. To consider the Grounds maintenance quotes received**

**13. To receive an update on the gov.uk email**

**14. To consider a replacement heater for the David Myhill room and to receive an update on the installation of the TV for the David Myhill room**

**15. Finance**

**15.1** To approve the payment list

**15.2** Bank Position

**15.3** Reserves Policies

**15.4** To receive an update on assets valuation

**16. To receive an update on the Spring Seminar for Parish Councils**

**17. To agree agenda items and invitees for the Annual Parish Meeting (24<sup>th</sup> April)**

**18. Correspondence received since last meeting**

**19. Urgent Business**

To consider any issues raised by Cllrs that the Chairman considers urgent.

**20. To note the next meeting dates of the Parish Council**

24<sup>th</sup> April 2024, 22<sup>nd</sup> May 2024 and 26<sup>th</sup> June 2024