



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 21st February 2024 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

14th February 2024

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors if present

6. Minutes of Previous Meeting

6.1. To approve the minutes of the Meeting of the Parish Council held on 24.1.2024 and 31.01.2024

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Flooding

8. Planning

8.1. To receive and consider any new planning applications.

3PL/2024/0074/F - Conversion of outbuilding to 1 bedroom family annex - ancillary to the main property - Holly Lodge Norwich Road

3PL/2023/1193/F - Sub-division of existing garden and erection of 1 four-bedroom dwelling and detached garage - Land adjacent Clinton Willows Cutthroat Lane - It is noted this

application has changed from Outline to Full and a revised application has been submitted.
No document changes were made.

8.2. To consider granting the Clerk Delegated powers

8.3. Other planning issues.

8.4. To note any planning decisions

3OB/2023/0039/VOB - Variation of planning obligation on pp 3PL/2018/0021/D - affordable housing percentage within this planning permission currently at 40%, be lowered to the current policy requirement of 25% - Land Off Elm Close - **APPROVED**

8.5. To receive an update from Yaxham's Neighbourhood Plan review

9. Paper Street Title

10. Play Area Report

To consider the weekly inspection reports and agree any actions arising

11. St. Peters Close Parking

12. Highways and Footpath issues

To note any footpath or highway issues needing attention

13. Biodiversity

To consider an action plan

14. Grounds maintenance

15. To receive an update on the purchase of a TV for the David Myhill room

16. Finance

16.1. To agree the following items for payment (December and January) * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Idverde	Grass Cutting	750.00	125.01	624.99
R Wade	Clerk expenses for February	29.60	1.67	27.93
R Wade	Clerk wages for February	490.00	-	490.00

16.2 To note any receipts

Detail	£ Total
Parish Charity	312.00

16.3 Neighbourhood plan payments

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Abzag Ltd	Neighbourhood Plan consultant	2769.12	461.52	2307.60
Paul Bone	Neighbourhood Plan Website	100.00	-	100.00

16.4 Neighbourhood plan receipts

Detail	£ Total
Top - up grant	5000.00

16.5 Bank Position

16.6 Parish Council Asset valuation

16.7 To consider the Clerk and Councillors attending the Norfolk Parish Training and Support Spring update Seminar on 21st March

17. To review the following policies

Financial Reserves and Risk Assessment.

18. Correspondence received since last meeting

19. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

20. To note the next meeting dates of the Parish Council

27th March 2024, 24th April 2024, 22nd May 2024.