



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 24th January 2024 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

17th January 2024

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors if present

6. Minutes of Previous Meeting

6.1. To approve the minutes of the Meeting of the Parish Council held on 22.11.2023.

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Flooding

8. Planning

8.1. To receive and consider any new planning applications.

8.2. To note any planning responses made since the last meeting

8.3. Other planning issues.

8.4. To note any planning decisions

8.5. Yaxham sites assessments

8.6. Breckland's Local Plan Consultation response – Paper Street

8.7. To receive an update from Yaxham's Neighbourhood Plan review

9. PC and WG Newsletter

10. Play Area Report

10.1 To consider the weekly inspection reports and agree any actions arising

10.2 To consider the addition of a recreational area for older children/teenagers

11. Defibrillator

To receive an update

12. Highways and Footpath issues

To note any footpath or highway issues needing attention

13. Biodiversity

13.1 To review and discuss adopting the Biodiversity policy to comply with the Environment Act 2021

13.2 To agree an action plan

14. Grounds maintenance

Grass Cutting

15. To consider D-Day 80

16. Finance

16.1. To agree the following items for payment (December and January) * - already paid

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
M. Oechsle	Land registry fee	83.99	14.00	69.99
YVAA	Community room hire	44.00	-	44.00
R Wade	Clerk expenses for December	21.99	1.67	20.32
R Wade	Clerk wages for December	448.00	-	448.00
R Wade	Clerk expenses for January	52.59	5.82	46.77
R Wade	Clerk wages for January	746.00	-	746.00

16.2 To note any receipts

Detail	£ Total
Unity Bank Interest received	54.25

16.3 Neighbourhood plan payments

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Abzag Ltd	Neighbourhood Plan consultant	1,114.56	185.76	928.80
YVAA	David Myhill room hire	180.00	-	180.00

16.4 Neighbourhood plan receipts

Detail	£ Total
Locality grant received for Yaxham Neighbourhood plan	10,000.00

16.5 Bank Position

16.6 To agree 2024/25 Precept

16.7 To consider the purchase of an overhead projector

16.8 To receive and consider the Financial Monitoring Officers report

17. Correspondence received since last meeting

18. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

19. To note the next meeting dates of the Parish Council

28th February 2024, 27th March 2024 and 24th April 2024