



YAXHAM PARISH CHARITY

MINUTES OF THE MEETING OF THE PARISH COUNCIL TO CONSIDER YAXHAM PARISH CHARITY BUSINESS

held in Myhill Room at Yaxham Village Hall at 7.00pm on Wednesday 28th June 2023

Present: Maggie Oechsle (MO) Chairman, Bob Gust (BG), Gary Davison (GD), Graham Howe (GH) and Paul Bone (PB)

In attendance: the Clerk and 4 members of the public

1. Chairman's Opening Remarks

The Chair welcomed and introduced everyone and informed them that the meeting was being recorded.

2. Apologies for absence

Apologies were received and accepted for Cllrs B Conway and C Couves.

3. Declarations of Interest

BG declared an interest in item 8 and abstained from voting.

4. Public Session (for Charity matters only)

A representative from the YVAA explained to the Trustees that they had previously applied for £12,000 to remove the wall in the community room of the Village Hall to make it more accessible for the wider community.

It had been thought that the YVAA would be able to claim back the VAT element of works done so a grant of £10,000 was given but after investigation this was not possible due to the Hall being for hire and not solely for charitable purposes. Therefore, the YVAA was applying for a further grant of £1,000 to enable them to complete the works and they can contribute their own funds for the remainder.

A member of the public asked if they were to apply to Breckland for a grant that required matched funding would the Parish Charity be minded to match fund with Breckland. The Chair said the Parish Charity is for the general benefit of the village so if the project is on this basis, then the Parish Charity would consider it.

5. Minutes of Previous Meetings

The minutes of the meeting held on 23rd March 2023 were approved without amendment and signed by the Chair. Proposed by GD, seconded by BG and all agreed.

There were no matters arising from the minutes of the previous meeting not considered elsewhere on the agenda.

6. Finance

- a. To note any payments (*- already paid)

To	Detail	£ Total
YVAA	Grant application *	10,000.00
Yaxham Parish Council	Clerking charge	312.00

All agreed.

- b. To note any receipts

From	Detail	£ Total
CCLA	Dividends paid in the period	2,692.46

- c. Bank position

The bank position was circulated prior to the meeting.

- d. Charity auditor

It was resolved to appoint Robin Goreham as Charity auditor.

7. To review the Grant making policy of the Charity

The policy had been circulated prior to the meeting with the proposed amendments. The Chair explained why the amendment to section 18 had been made and that the Charity funds figures had been updated.

The amendments were unanimously agreed by all.

8. To consider any current submitted grant applications

As discussed in the public session the YVAA are applying for a further grant of £1,000 to complete renovations to the community room.

The Chair asked if there were any questions. There were none. It was unanimously **agreed** for a grant of £1000 to be awarded to the YVAA. GH proposed, PB seconded and BG abstained from voting.

9. To note any other items for inclusion on the agenda of the next meeting

None.

10. To note the date of next meeting

25th October in David Myhill Room.

The meeting was closed at 7.20 pm.