



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the meeting of Yaxham Parish Council on Wednesday 25th October 2023 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

18th October 2023

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors if present

6. Minutes of Previous Meeting

6.1. To approve the minutes of the Meeting of the Parish Council held on 27.9.2023.

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Planning

7.1. To receive and consider any new planning applications.

7.2. Other planning issues

3OB/20923/0039/VOB Elm Close planning application to vary the 40% affordable housing requirement to 25% has been called in to be considered by the Breckland Planning Committee meeting scheduled for 31st October.

7.3. To note any planning decisions

7.4. To receive an update from Yaxham's neighbourhood plan review

8. Play Area Report

To consider the weekly inspection reports and agree any actions arising

9. Meeting Room Hire

10. Yaxham Community Car Scheme

11. Yaxham Cares

To consider the closure of Yaxham Cares

12. Defibrillator

To receive an update

13. Highways and Footpath issue

To note any footpath or highway issues needing attention

14. Finance

14.1. To agree the following items for payment (October) * - already paid

| To Pay | Detail Invoices available for viewing | £ Total | VAT | Ex VAT |
|-----------------|--|---------|------|--------|
| NPTS | Autumn seminar | 54.00 | - | 54.00 |
| Matt G Services | 1 Cut of Playground | 30.00 | - | 30.00 |
| R Wade | Remembrance wreath & Donation (£.137 donation) | 50.00 | - | 50.00 |
| R Wade | Clerk expenses for October | 36.53 | 1.66 | 34.87 |
| R Wade | Clerk wages for October | 480.00 | - | 480.00 |

13.2 To note any receipts

| Detail | £ Total |
|---|----------|
| Breckland Council precept | 6,000.00 |
| Yaxham Parish Charity – Clerking charge | 312.00 |

13.3 Clerk to report on attending NPTS Autumn Seminar

13.4 To receive and consider the Financial Monitoring Officers report

13.5 Bank Position

15. To consider polling district/place consultation

16. Correspondence received since last meeting

17. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

18. To note the next meeting dates of the Parish Council

22nd November 2023, 24th January 2024 and 21st February 2024