



**MINUTES OF THE MEETING OF THE PARISH COUNCIL STAFFING COMMITTEE
HELD VIA THE INTERNET MEDIUM, "ZOOM",
Wednesday 25th November 2020 at 6.30pm**

Present: Cllrs Martin (Chairman), Oechsle (Vice-Chairman), Gust and Couves

In Attendance Heidi Frary (Interim Clerk)

1. **Chairman's opening remarks.** The Chairman welcomed those present.
2. **Apologies.** No apologies – all present.
3. **Declarations of interests** – None received.
4. **Minutes of previous meeting held on 24th October 2019**
 - 4.1. **To approve the Minutes of the Meeting held on 3rd September 2020**

The minutes were proposed by the Chairman as a true and accurate record of the meeting, seconded by Cllr Oechsle. All **AGREED**. The minutes will be signed by the Chairman in due course.
 - 4.2. **Matters arising from the minutes.** There were no matters arising.
5. **Resolution to exclude the public and the press**

The Chairman proposed the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) that the public and press be excluded from the meeting for item 6 onwards on the grounds that it could involve the likely disclosure of private and confidential information, seconded by Cllr Oechsle, and **AGREED**.
6. **Clerk/RFO**
 - 6.1. **To consider the proposal by the Chair to appoint the interim Clerk to the role of permanent Clerk at the end of the temporary contract.**

The Chairman reported on Clerk's performance since being appointed in September 2020 for a three month contract and proposed that the Clerk be appointed to a permanent position to commence on 1st January 2021. This proposal was seconded by Cllr Gust. **All AGREED**.
 - 6.2. **To discuss and agree the Clerks objectives until 30th September 2021.**

The Chairman proposed that the Clerk's objectives, amended as required, shall continue in place and be reviewed ahead of 1st October 2021. After discussion, this was seconded by Cllr Couves. **All AGREED**.
7. **To agree the date of the next Meeting.**

The Committee would be convened as require.

There being no other business the meeting closed at 7pm.