

**MINUTES OF THE ANNUAL MEETING OF THE PARISH  
HELD VIA ZOOM  
AT 6.00PM ON 6<sup>th</sup> MAY 2021**

Present: Cllr Ian Martin (Chairman and 9 residents

In attendance: Heidi Frary (Parish Clerk) and DC Claussen

**1. Welcome by the Chairman.** The Chairman welcomed all those present and thanked them for attending the meeting. He gave a brief description of what the Annual Meeting of the Parish is and reminded all members of the public of the zoom protocol.

**2. Apologies for absence.** Apologies were received from Cllr Peter Lowings and CC Connolly.

**3. To confirm and approve the Minutes of the Annual Parish Meeting of 16<sup>th</sup> May 2019.**

These were confirmed and signed as a true record. Proposed: IM and unanimously agreed

**4. To receive the following reports: -**

- a) Chairman of Yaxham Parish Council. Report attached to the signed minutes
- b) Yaxham Parish Charity. Report attached to the signed minutes
- c) Yaxham Neighbourhood Plan. Report attached to the signed minutes
- d) Yaxham Woodland Group. Report attached to the signed minutes
- e) Play Area Working Group. Report attached to the signed minutes
- f) Norfolk County Council. Report attached to the signed minutes
- g) Breckland District Council. Report attached to the signed minutes. DC Claussen thanked the Chairman for the outstanding amount of work that he completed in his role as District Councillor during Covid-19. A resident thanked the District Council for their support and signposting for funding during the Covid crisis.
- h) Other Reports.  
St Peter's Yaxham PCC: Sally Thurgill reported that the Church has been open as much as possible with a full risk assessment in place at every step. The inside now looks very different and there is a much more robust cleaning regime to remain Covid-safe. These both mean that the church has significantly reduced physical availability however zoom services, prayers and live streaming have been successful and are open to all.

**6. To receive and discuss matters raised by the public from the floor.**

A resident reported that Dereham Road are receiving post and deliveries for residents in the lodges within Yaxham Waters. It was agreed that the Parish Council should write to Yaxham Waters to ask their residents to include their full address for correspondence in future. **Parish Council to action**

There being no other business the meeting closed at 6.45pm