



YAXHAM PARISH COUNCIL

To all Councillors who are members of the Parish Council's Staffing Committee

You are hereby summoned to a Meeting of Yaxham Parish Council Staffing Committee via the internet meeting medium, 'Zoom', to consider the following business, to be held on Wednesday 25th November 2020 at 6.30pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

<https://us02web.zoom.us/j/7949209601?pwd=R2JERlY2YTdZQ2FvMFNhaTB5ZEg4dz09>

Meeting ID: 794 920 9601 Passcode: 12345

Heidi Frary

Clerk to the Council

17th November 2020

AGENDA

- 1. Chairman's Opening Remarks.**
- 2. Apologies**
To receive and apologies for absence.
- 3. Declarations of Interest**
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. *Applications for any dispensations need to be in writing using the agreed form (www.yaxham.com) and passed to the Chairman before the start of the meeting.*
- 4. Minutes of Previous Meetings**
 - 4.1. To approve the minutes of the meeting held on 3rd September 2020
 - 4.2. Matters arising from minutes of the previous meeting not covered elsewhere on the agenda.
- 5. To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the meeting for item 6 onwards on the grounds that it could involve the likely disclosure of private and confidential information.**
- 6. Clerk/RFO Formal Appointment**
 - 6.1. To consider the proposal by the Chair to appoint the interim Clerk to the role of permanent Clerk at the end of the temporary contract.
 - 6.2. To discuss and agree the Clerks objectives until 30th September 2021.
- 7. Date of next Meeting**
25th March 2020 at 6.30pm