



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of Yaxham Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Wednesday 25th November 2020 at 7.00pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Heidi Frary
Clerk to the Council
17th November 2020

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below or if they are unable to join the meeting remotely, questions can be sent in advance of the meeting to the Clerk. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) and a Reports Pack with associated documentation can be found on the Parish Council website or by request from the Clerk.

<https://us02web.zoom.us/j/7949209601?pwd=R2JERlY2YTdZQ2FvMFNhaTB5ZEg4dz09>

Meeting ID: 569 245 1191 Passcode: 12345

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors

6. Minutes of Previous Meetings

- a. To approve the minutes of the Meeting of the Parish Council held on 22.10.20 and 12.11.20.
- b. To receive the Clerk's Report on matters since the last meeting
- c. To consider matters arising from minutes of the previous meetings not considered elsewhere on this Agenda

7. Planning

To receive and consider any new planning applications

- a. None

To note any planning decisions

- a. 3PL/2020/1126/VAR – Buddleia, Well Hill. Variation of condition no 2 on 3PL/2017/0186/VAR – changes to approved drawings. APPROVED by Breckland Council
- b. 3PL/2019/1430/F – Yaxham Waters Holiday Park, Dereham Road. Change of use of middle field from land used for camping and touring caravans to land for the stationing of 13 holiday lodges as part of Yaxham Waters holiday Park. APPROVED by Breckland Council

Other Planning Matters

- a. None

8. Village Consultation report

To consider the results of the village consultation and to note these as regards to the subjects consulted upon.

9. Grant Projects

To receive update on Parish Partnership Grants

- a. Lining Improvements
b. Well Hill Bus Shelter

To consider Parish Partnership Bids 2021/22

- a. Replacement of remaining wooden bus shelter
b. Others?

10. Grass cutting contract

To consider the tender responses and decide whether and who to award the contract to.

11. Yaxham Cares

To receive a progress report

12. Recreation Field Play Area

To receive and consider the draft Management Agreement circulated by the YVAA and agree next steps

13. Finance

- a. To agree the following items for payment

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
H Frary	November / December wages	740.80	-	740.80
H Frary	Reimbursements October / November	80.83	-	80.83
H Frary	Stationery	14.39	2.40	11.99
BWPC	No Fly Posting stickers	7.95	-	7.95
HMRC	PAYE	308.80	-	308.80
Westcotec	Post for SAM2 sign	89.00	17.80	106.80
I Martin	Reimbursement for British Legion wreath	20.00	-	20.00
NALC	Training course (V Turner)	20.00	4.00	24.00
C Couves	No dog fouling signs	21.60	-	21.60
G Lake	Grass cutting invoice*	614.00	0	614.00

* Invoice to be considered under item 21

- b. To note any receipts since the last meeting

	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Yaxham Parish Charity	Clerking Fee	260.00	-	260.00

- c. To consider the Parish Charity request as regards the payment made to Yaxham Community News.
 d. To discuss and agree the budget and therefore precept for 2021/22
 e. To consider and agree any potential training for the Clerk or Councillors

14. Highways Matters

To note any Highways matters needing attention

15. Councillor Reports including:

Footpaths – Cllr Couves

16. Correspondence Received since last meeting

NALC Newsletters; planning consultation emails, Rural Bulletin, Vattenfall in Norfolk – project update, BDC: Census 2021 information, NCC: Budget Consultation, Norfolk Constabulary: Invitation to District Briefing

17. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent

18. To note items for the next meeting Agenda

19. To note the next meetings of the Parish Council

- To note the date and time and for next meeting of the Parish Council as:
Thursday 21st January 2020 at 7.15pm REVISED DATE
- To confirm the date for the following meetings and agree they will be held via Zoom:
28 January, 25 February, 25 March
- To agree the dates for the remainder of the meetings in 2021 (to be confirmed as virtual or physical once legislation is known)
22 April, 27 May, 24 June, 22 July, 23 September, 28 October and 28 November.

20. To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972 that the public and press be excluded from the meeting for item 21 on the grounds that it could involve the likely disclosure of private and confidential information

21. To note, consider and pay a sum relating to the invoice received from Gary Lake for Grounds Maintenance within the Parish.