

YAXHAM PARISH COUNCIL

To all Councillors

A meeting of the Parish Council's Staffing Committee will be held on Thursday 26th July 2018 at 6.30pm in the Jubilee Park Meeting Room, to transact the business set out in the Agenda below, and you are summoned to attend.

Please notify the Clerk if you are unable to attend.

Mrs Melanie Eversfield
Parish Clerk, 21.07.2018

AGENDA

1. Chairman's Opening Remarks.
2. To receive and accept apologies for absence.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
4. To consider proposed recruitment pack for Clerk and RFO to Yaxham Parish Council.
5. To note handover arrangements with present Clerk and RFO.
6. To consider and agree interim arrangements for the Clerk and RFO post.
7. To note items for the next meeting agenda and to note date of next meeting.