



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the Meeting of Yaxham Parish Council on Thursday 16th February 2023 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

9th February 2023

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting

4. Public Session

5. Reports from County and District Councillors

6. Minutes of Previous Meetings

6.1. To approve the minutes of the Meeting of the Parish Council held on 12.1.2023.

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Church Rooms renovations

8. Planning

8.1. To receive and consider any new planning applications.

3PL/2023/0039/F Agricultural Storage building - Gadwall Farm Spring Lane

8.2. To note any planning responses made since the last meeting.

3PL/2022/1374/F - Beech Farm, Norwich Road

Yaxham Parish Council objected to this planning application on the grounds that the height and scale of a six-bedroom, three storey replacement dwelling would be overwhelming in this rural location. This is contrary to Breckland Policy HOU11 which clearly states the scale and height of any replacement dwelling should be of a scale and design sensitive to the countryside setting. This policy is reinforced by Yaxham Neighbourhood Plan Policy HOU6 relating to the design, height and scale of a redevelopment should seek to avoid conflict with neighbouring properties and retain the rural nature of a small village. It is also sited outside the Clint Green settlement boundary.

8.3. To note any planning decisions.

3PL/2022/1374/F - Beech Farm, Norwich Road **WITHDRAWN**

8.4. Other planning issues.

Update on Tree Preservation Order

Update on Local Plan Design Guide Workshop

9. Local Plan Review / NP4Yaxham

9.1 Working group amendments to terms of reference

9.2 Update on first working group meeting

9.3 To consider a Grant application from the working group

10. Parking

10.1 School

10.2 Church Lane

11. Play Area Working Group Report

11.1 To consider the weekly inspection reports and agree any actions arising.

12. Highways and footpath issues

12.1 To receive an update on dropped curb

12.2 To receive an update on SAM2 on Norwich Road

12.3 To note any Highways matters needing attention.

13. Norwich Road bus stop

To receive an update.

14. Finance

14.1. To agree the following items for payment (February)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Cllr Gust	Notice board keys	7.46	-	7.46
Clerk	Clerk expenses for February	46.07	1.19	44.88
Clerk	Clerk wages for February	438.00	-	438.00

14.2. To note any receipts

Detail	£ Total	VAT	Ex VAT
NONE		-	

14.3 To receive and consider the Financial Monitoring Officers report

14.4 To agree the appointment of Robin Goreham as internal auditor

14.5 Bank position

15. Correspondence Received since last meeting

16. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

17. To note the next meeting dates of the Parish Council

23rd March, 27th April and 25th May.

18. To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the rest of this meeting the grounds that it could involve the likely disclosure of private and confidential information

19. To consider the Co-option of a member of the public to fill the vacant position of Councillor