



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to the Meeting of Yaxham Parish Council on Thursday 12<sup>th</sup> January 2023 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.**

Rebecca Wade  
Clerk to the Council

6<sup>th</sup> January 2023

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email [yaxhamparishclerk@gmail.com](mailto:yaxhamparishclerk@gmail.com).

### AGENDA

**1. Chairman's Opening Remarks**

**2. Apologies for Absence**

**3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting

**4. Public Session**

**5. Reports from County and District Councillors**

**6. Minutes of Previous Meetings**

**6.1.** To approve the minutes of the Meeting of the Parish Council held on 24.11.2022.

**6.2.** To receive the Clerk's Report on matters since the last meeting.

**6.3.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

**7. Planning**

**7.1.** To receive and consider any new planning applications.

**3PL/2022/1374/F** - Beech Farm, Norwich Road

**7.2.** To note any planning responses made since the last meeting.

**3PL/2022/0908/VAR** - The Old Post Office, Norwich Road **PERMISSION**

**3PL/2022/1190/HOU** - 30 St Peters Close **PERMISSION**

**7.3.** To note any planning decisions.

#### 7.4. Other planning issues.

Update of trees and hedges between St Peters Close and Mill Lane

#### 8. Local Plan Review / NP4Yaxham

- 8.1. Update on Westfield planning variations
- 8.2. Report on Breckland briefing on Local Plan on 20<sup>th</sup> December 2022
- 8.3. Update on meeting held on 5<sup>th</sup> January 2023
- 8.4. Terms of reference for the new Working Group
- 8.5. Location of working group meetings to be agreed

#### 9. St Peters Close flooding

#### 10. Parking

- 10.1 School
- 10.2 Church Lane

#### 11. Play Area Working Group Report

- 11.1 To consider the Annual inspection report and weekly inspections. Agree any actions arising.
- 11.2 To receive update on the Playground installation

#### 12. Highways and footpath issues

- 12.1 SAM2 Norwich Road
- 12.2 To note any other Highways matters needing attention.

#### 13. Norwich Road bus stop

To receive an update.

#### 14. Finance

14.1. To agree the following items for payment (December and January)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Harlequin	Newsletters	50.76	-	50.76
David Bracey	Playground inspection	144.00	24.00	120.00
Action Play	New Play Equipment	17,965.46	2,994.24	14,971.22
Clerk	Clerk expenses for December*	30.00	-	30.00
Clerk	Clerk expenses for January	46.89	2.39	44.50
Clerk	Clerk wages for December*	480.00	-	480.00
Clerk	Clerk wages for January	420.00	-	420.00

\*already paid

**14.2.** To note any receipts

<b>Detail</b>	<b>£ Total</b>	<b>VAT</b>	<b>Ex VAT</b>
NONE		-	

**14.3** Bank position

**15. Correspondence Received since last meeting**

**16. Urgent Business**

To consider any issues raised by Cllrs that the Chairman considers urgent.

**17. To note the next meeting dates of the Parish Council**

16<sup>th</sup> February, 23<sup>rd</sup> March and 27<sup>th</sup> April.