



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the Meeting of Yaxham Parish Council on Thursday 24th November 2022 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

17th November 2022

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

- 1. Chairman's Opening Remarks**
- 2. Apologies for Absence (received and accepted Cllr C Couves and Cllr B Gust)**
- 3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting
- 4. Public Session**
- 5. Reports from County and District Councillors**
- 6. Minutes of Previous Meetings**
 - 6.1.** To approve the minutes of the Extraordinary Meeting of the Parish Council held on 18.10.2022.
 - 6.2.** To approve the minutes of the Meeting of the Parish Council held on 20.10.2022.
 - 6.3.** To receive the Clerk's Report on matters since the last meeting.
 - 6.4.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.
- 7. Planning**
 - 7.1.** To receive and consider any new planning applications.

3PL/2022/1190/HOU - 30 St Peters Close

3PL/2022/0908/VAR - The Old Post Office, Norwich Road
 - 7.2.** To note any planning responses made since the last meeting.

7.3. To note any planning decisions.

7.4. Other planning issues.

Tree Preservation Orders on Oak Trees near Diocese land

8. Local Plan Review / NP4Yaxham

8.1. Update

8.2. Responsibility for updating NP4Yaxham website

9. St Peters Close flooding

10. Recycling centre

11. Parking

11.1 School

11.2 Church Lane

12. Play Area Working Group Report

12.1 To consider the weekly inspection reports and agree any actions arising.

12.2 To receive update on Play area and Annual inspection.

13. Highways and footpath issues

13.1 Footpath between Yaxham and Dereham

13.2 To note any other Highways matters needing attention.

14. Norwich Road bus stop

To receive an update.

15. Finance

15.1. To agree the following items for payment (November)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
CGM	Jubilee Field October	113.65	18.94	94.71
CPRE	Annual membership	36.00	-	36.00
Clerk	Parish online subscription	45.00	7.50	37.50
Clerk	Clerk expenses for November	68.78	6.77	62.01
Clerk	Clerk wages for November	390.50	-	390.50
Katy Marczewski	Remembrance Wreath *	20.00	-	20.00

* Payment to be taken from reserve held on behalf of the Yaxham Woodland Group

15.2. To note any receipts

Detail	£ Total	VAT	Ex VAT
Paper Street rent	150.00	-	150.00

15.3 To consider and agree the draft 2023/24 budget and precept

15.4 Parish Partnership

15.5 Grass cutting contracts

16. Correspondence Received since last meeting

17. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

18. To note the next meeting dates of the Parish Council

12th January, 16th February and 23rd March.

19. To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the rest of this meeting the grounds that it could involve the likely disclosure of private and confidential information.

20. Clerk annual review

To receive and consider the recommendations of the Staffing Committee including the delegation of authority to the Staffing Committee.