



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the Meeting of Yaxham Parish Council on Thursday 20th October 2022 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

13th October 2022

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting

4. Public Session

5. Reports from County and District Councillors

6. Minutes of Previous Meetings

6.1. To approve the minutes of the Meeting of the Parish Council held on 27.9.2022.

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Planning

8. School parking

9. Norwich Road bus stop

To receive an update.

10. Play Area Working Group Report

10.1 To consider the weekly inspection reports and agree any actions arising.

10.2 To receive update on Play area.

11. Highways and footpath issues

To note any other Highways matters needing attention.

12. Yaxham Townlands Charity

To receive an update

13. Newsletter

14. Finance

14.1. To agree the following items for payment (October)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
CGM	Jubilee Field for September	227.29	37.88	189.41
PKF Littlejohn	AGAR audit fee	240.00	40.00	200.00
NALC	Councillor training	72.00	12.00	60.00
Donation*	Rememberance wreath	20.00	-	20.00
Clerk	Clerk expenses for October	35.76	-	35.76
Clerk	Clerk wages for October	401.50	-	401.50

* - S137 donation

14.2. To note any receipts

Detail		£ Total	VAT	Ex VAT
Parish Precept		6,000.00	-	6,000.00
Breckland Council		19,961.62	-	19,961.62

14.3 To change banking arrangements

14.4 Parish Partnership

15. Correspondence Received since last meeting

16. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

17. To note the next meeting dates of the Parish Council

24th November and 12th January.