



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the Meeting of Yaxham Parish Council on Tuesday 27th September 2022 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

20th September 2022

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

- 1. Chairman's Opening Remarks**
- 2. Apologies for Absence (received and accepted Cllr C Couves)**
- 3. Declarations of interest**
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting
- 4. Public Session**
- 5. Reports from County and District Councillors**
- 6. Minutes of Previous Meetings**
 - 6.1.** To approve the minutes of the Meeting of the Parish Council held on 11.8.2022.
 - 6.2.** To approve the minutes of the Extraordinary Meeting of the Parish Council held on 25.8.2022.
 - 6.3.** To receive the Clerk's Report on matters since the last meeting.
 - 6.4.** To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.
- 7. Planning**
 - 7.1.** To receive and consider any new planning applications.
3PL/2022/0908/VAR The Old Post Office, Norwich Road
 - 7.2.** To note any planning responses made since the last meeting.

7.3. To note any planning decisions.

3PL/2022/0766/LB Yaxham House Norwich Road -**Permission**

TRE/2022/0215/TPO Oaklands Norwich Road -**Permission**

3OB/2022/0014/OB Land North of Norwich Road - **Permission**

7.4. Other planning issues.

7.5. **Local Plan Review/NP4Yaxham**

8. Norwich Road bus stop

To receive an update.

9. Play Area Working Group Report

9.1 To consider the weekly inspection reports and agree any actions arising.

9.2 To receive update on Play area.

10. Highways and footpath issues

To note any other Highways matters needing attention.

11. Yaxham Townlands Charity

To receive an update

12. PC and YVAA Newsletter

13. Finance

13.1. To agree the following items for payment (September)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
CGM	Jubilee Field for August	340.94	56.82	284.12
CGM	Credit note for June	(227.29)	(37.88)	(189.41)
Louise Dye	Flowers for planter	21.60	-	21.60
Action Play and Leisure	Play Area deposit	5,988.48	998.08	4,990.40
Jeffrey Oatey	Watering planters	120.00	-	120.00
Clerk	Parish Council domain	20.39	3.40	16.99
Clerk	Clerk expenses for August and September	76.50	-	76.50
Clerk	Clerk wages for September	594.20	-	594.20

13.2. To note any receipts

Detail	£ Total	VAT	Ex VAT
NCC SDA agreement	378.66	-	378.66

13.3 CGM contract

13.4 SAAA central external auditor appointment arrangements

13.5 AGAR / PKF Littlejohn

14. Yaxham Parish Policy updates

Equality and diversity policy

15. Correspondence Received since last meeting

16. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

17. To note the next meeting dates of the Parish Council

20th October, 24th November and 12th January.