



**MINUTES OF THE MEETING OF YAXHAM PARISH COUNCIL
HELD ON THURSDAY 11TH AUGUST 2022 AT 7.30PM IN THE DAVID MYHILL ROOM AT
YAXHAM VILLAGE HALL**

Present: Cllrs Maggie Oechsle (MO) (Chairman), Richard Whadcoat (RW) (Vice Chairman), Chris Couves (CC), Peter Lowings (PL), Ben Conway (BC) and Bob Gust (BG)

In attendance: Clerk, DC Plummer and 4 members of the public.

1. Chairman's Opening Remarks

The Chairman welcomed everyone and informed everyone that the meeting was being recorded.

The Chairman paid a tribute to Liz Stallion.

Although she died in June, the Chairman felt it was appropriate for the Parish Council to acknowledge the contribution Liz Stallion made to the community over many years.

Liz was a civil servant working at Swanton Morley until another job became available but with a long commute and she suffered a very serious road accident which left her with injuries she was to suffer for the rest of her life. However, despite that she took over from Wendy Hull as Clerk to the Council in 2006; she was Treasurer to the Church, the Parochial Charities and to the Social Club. She instigated Speedwatch in the village and co-ordinated the volunteers and she took part in role playing training for the police. Liz contributed hugely to village life and we owe her a huge vote of thanks.

2. Apologies for Absence There were no apologies for absence.

3. Declarations of interest

The Chairman declared a personal interest in item 8.1.

4. Public Session

There were no matters raised.

5. Reports from County and District Councillors

DC Plummer gave the "Transforming Breckland" magazine to the Clerk and pointed out the contact numbers on the back.

He also handed the Clerk a leaflet for the Hammond Educational Trust who provide grants for those under 21 living in the Breckland Council area.

DC Plummer informed the meeting of the fire at Ashill that had resulted in eleven houses being lost. He thanked the emergency services and District Councillors who attended the scene and reported all residents have now been rehoused. He reported a fund has been set up to help buy replacement clothes and furniture.

CC Connolly's regular reports had been circulated and apologies had been received from him.

6. Minutes of Previous Meetings

6.1. To approve the minutes of the Meeting of the Parish Council held on 30.6.2022.

The Chairman asked if there are any comments on the minutes. There were none.

BC proposed, PL seconded and all agreed.

6.2. To receive the Clerk's Report on matters since the last meeting.

The Clerk informed Breckland Mobile Food Services that we would like to go ahead.

Unfortunately, they cannot facilitate Yaxham on their route at this time.

The Clerk contacted the British Heart Foundation regarding the location code not being on the Defibrillator and was informed that location codes are now obsolete.

The Clerk reported that the AGAR had been submitted to PKF Littlejohn for their external inspection.

The Clerk contacted Highways regarding Highway signs covered by hedging hiding them from oncoming traffic, also asking if the Parish Council can attach a SAM2 to a 30MPH sign on Station Road. Highways has not responded as yet.

The Clerk reported that Highways had contacted her to discuss the possibility of a bench at Well Hill Bus stop.

The Clerk has contacted Breckland to ask if a bin could be placed at the Well Hill Bus stop. They have not responded yet.

The Clerk contacted Westcotec for a quote for installation of bus sign flag, bench and litter bin. This has been received and circulated to Councillors prior to the meeting.

The Clerk has instigated the co-option policy. This was advertised on the website and notice boards and there were no responses.

The Chairman thanked the Clerk.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

There were none.

7. Parish Councillor Vacancy

The Chairman raised her concerns about the lack of interest especially with the elections next May.

8. Planning

8.1. To receive and consider any new planning applications

3PL/2022/0766/LB - Yaxham House, Norwich Road - Support

RW proposed, PL seconded and all agreed. The Chairman did not vote because of her declared interest

8.2. To note any planning responses made since the last meeting – NONE

8.3. To note any planning decisions.

3OB/2022/0014/OB - off site contribution to play area extension agreed between Badger; Breckland and Parish Council

The Chairman reported that Badger had agreed to pay £19,961.62 which represents the net cost of the play equipment and installation, the VAT element of £3,992.32 will be claimed back by the Council.

Breckland are looking at S106 variations specifically who is going to undertake the maintenance of the on-site open space.

Badger have confirmed in writing to Breckland and the Parish Council that as soon as the S106 agreement is in place with Breckland the money will be paid within 14 days.

CC to ring the Play Area supplier to ask them what deposit they require to commit to placing an order. The Parish Council would then hold an extraordinary meeting to decide whether to provide a bridging loan from its own resources to Action Play & Leisure in order to get the equipment on order as per the original quote dated 06.06.2022 All agreed.

8.4 Other planning issues.

3PL/2022/0671/F - Roundabout Shipdham Road

3PL/2022/0670/D - Appearance, landscaping Phase 1

3PL/2022/0669/VAR - Variations of conditions, travel plan etc - **Object**

Councillors were concerned about the impact on the neighbouring road network. The Chairman to draft a response for the Clerk to submit.

3PL/2020/1254/D - Land to the North of Homefield, Dereham Road

Parish Councillors to keep an eye on this development and no comment at present.

3PL/2022/0590/F - Demolition of existing building (Busseys) and rebuild for Lidl with parking for 120 cars - **Object**

Councillors view this site as unsuitable for a popular store which would attract a huge increase in traffic in what is already a congested location. The Chairman to draft a response for the Clerk to submit.

3DC/2022/0199/DOC - Badger Building (East Anglia) Ltd - land north of Norwich Road - fire hydrants, traffic signs, utilities - **Object**

Councillors object to this proposal in its current form due to the Yaxham Neighbourhood Plan Dark Skies Policy. The Chairman to draft a response for the Clerk to submit.

3DC/2022/0200/DOC - Planting schedule - **No comment**

3DC/2022/0201/DOC - Pumping Station - landscaping/biodiversity - **No comment**

3PL/2022/0854/VAR - Brickwork on site for multiple dwellings at the same time instead of piecemeal - **Object and all agreed**

The Chairman to write a response and the Clerk to submit it.

3PL/2021/1639/F - Yaxham Mill, Norwich Road, Appeal - Holiday Let apartments – **Object**

The objection to be made on the same basis as before.

8.5. Local Plan update / NP4Yaxham review

The Chairman explained that the Breckland Local Plan was adopted in 2019 for delivery of homes, jobs and infrastructure until 2036. It included a requirement for the Council to undertake a partial review of the Plan (INF03) to be completed by November 2022 with regard to housing, travellers, homes standards and economic development. This will not be possible due to attenuating circumstances such as changing government policy as well as Covid and means the plan would become out of date. The Council is now undertaking a single policy review of INF03 that proposes amendments as well as continuing to work on a full review with preferred options consultation in early 2024 leading eventually to adoption in June 2027.

The Chairman asked the District Councillor how many on the Executive member group at Breckland have any knowledge of what planning is about? District Councillor Plummer said he would look into it and report back.

The Chairman advised that a response to the Breckland local plan review by the Parish Council was required by 23rd September 2022 and it was agreed to add this to the extraordinary meeting referred to in 8.3 above.

9. Norwich Road bus shelter

The Chairman apologised to Mrs Osborne and said her letter had now been circulated to all councillors and not just sent to Highways.

The Clerk reported Linda McDermott from Parish Partnership rang and said they would support a bench and would work with Mrs Osborne regarding its location.

The Chairman asked if the Councillors felt a litter bin at the bus stop would be appropriate and they felt it was. All agreed.

The Chairman explained the quote was for a supply and installation of a new bench seat made from recycled plastic, a general waste post mounted litter bin, a post, bus timetable case and a flag bracket with a sign. All agreed.

10. The Breckland Food Bus

The Chairman confirmed the Breckland Mobile Food Store was not able to include Yaxham on their route at this time. The Clerk explained that Yaxham will be the first area to be offered space when one becomes available.

11. Play Area Working Group Report

11.1 To consider the weekly inspection reports and agree any actions arising.

CC there was nothing to report on the weekly inspections and that he is getting quotes for the annual inspection.

CC asked if anyone else would like to share the Play Area weekly inspections and BG agreed to share this with CC. All agreed

11.2 To receive update on Play area.

See section 8.3 above.

12. Highways and footpath issues

PL asked about hedging at the school and BC confirmed he is waiting for the hedge cutter to get back to him.

CC confirmed that Mouses Lane and Pinns had been cut.

It had been noted that the bins at Pinn's and the Playground had not been emptied. The Chairman asked the Clerk to contact Serco to ensure the bins are emptied.

The Chairman mentioned on the main road near the village sign the hedge is growing onto the pavement. PL agreed to speak to resident.

CC said the hedge at Mouses Bridge needs to be cut back. BG to cut himself as it is mainly bramble

13. Yaxham Townlands Charity

Chairman is pleased to report that it is up and running with one grant application so far.

14. Defibrillator

The Clerk informed that the YVAA had asked a question regarding the defibrillator and that she had contacted the British Heart Foundation that helped with the query and also suggested a second guardian. Louise Dye of YVAA has agreed to be a second guardian. All agreed.

PL informed the meeting that the defibrillator had been recently used and he had collected it from Norwich Ambulance depot.

15. PC and YVAA Newsletter

BG said that Trudy of YVAA has said she doesn't mind doing the newsletter with someone else but is not prepared to take it on by herself as it takes up a lot of time.

This was agreed to be deferred until the next meeting.

16. Finance

16.1. To agree the following items for payment (July and August)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
CGM	Jubilee Field and Pinns Corner	507.38	84.56	422.82
CGM	Mouses Lane and Pinns Lane	26.40	4.40	22.00
CGM	Jubilee Field	229.27	37.88	189.41
Matthew Garner	Play Area strimming	80.00	-	80.00
Clerk	Clerks net wages for July	365.80	-	365.80
HMRC	PAYE for July	19.20	-	19.20
Clerk	Clerks expenses for July	90.54	2.40	88.14
Clerk	Clerks net wages for August	352.00	-	352.00

Councillors questioned the work CGM had undertaken for the above charges given the recent weather and BG to query invoices with CGM. Payment to be deferred until BG has spoken to CGM. All other payments to be made.

All agreed.

16.2 To note any receipts

Detail	£ Total	VAT	Ex VAT
Clerking charge	260.00	-	260.00
Jubilee bench	417.60	-	417.60

16.3 Councillor training

The Clerk to send to BC the latest NALC training dates. All agreed.

17. Yaxham Parish Policy updates

Freedom of Information Publication Scheme no changes required.

The Chairman queried Freedom of information policy reference to burial fees. The Clerk to amend this.

BC proposed and CC seconded and all agreed.

18. Correspondence Received since last meeting

Correspondence had been circulated to Cllrs by email from NALC Newsletters, updates from CC Connolly, Rural Bulletin, CAN newsletters, CPRE newsletters, Police updates and general circulars.

19. Urgent Business

There was no urgent business.

20. To note the next meeting dates of the Parish Council

22th September, 20th October and 24th November noted.

Meeting closed at 9.30pm with no further matters arising.

