



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to the Annual Meeting of Yaxham Parish Council on Thursday 30th June 2022 at 7.30pm to be held in the Myhill Room at Yaxham Village Hall. Please notify the Clerk in good time, and the reason why, if you are unable to join the meeting.

Rebecca Wade
Clerk to the Council

22nd June 2022

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 5 of the agenda set out below. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found on the Parish Council website <http://yaxham.com/parish-council/minutes/> or by request from the Clerk, email yaxhamparishclerk@gmail.com.

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting

4. Public Session

5. Reports from County and District Councillors

6. Minutes of Previous Meetings

6.1. To approve the minutes of the Meeting of the Parish Council held on 26.5.2022.

6.2. To receive the Clerk's Report on matters since the last meeting.

6.3. To consider matters arising from minutes of previous meetings not considered elsewhere on this Agenda.

7. Parish Councillor Vacancy

8. Planning

8.1. To receive and consider any new planning applications.

3PL/2022/0669/VAR Land off Shipdham Road, Westfield Road and Westfield Lane -Variation of conditions

3PL/2022/0670/D Land off Shipdham Road, Westfield Road and Westfield Lane -Variation of conditions

8.2. To note any planning responses made since the last meeting.

8.3. To note any planning decisions.

3DC/2022/0100/DOC Land North of Norwich Road DOC - COMPLETE

8.4 Other planning issues.

Badger off-site contribution

The Norfolk County Council Local List for Validation of Planning Application Consultation for 2022

8.5. NP4Yaxham to review

9. Norwich Road bus shelter

To receive an update.

10. The Breckland Food Bus

To consider possibility for Tuesday afternoons.

11. Play Area Working Group Report

11.1 To consider the weekly inspection reports and agree any actions arising.

11.3 To consider quotes for Play area.

12. Highways and footpath issues

To note any other Highways matters needing attention.

13. Yaxham Townlands Charity

To consider the Townlands Charity application process.

14. Finance

14.1. To agree the following items for payment (June)

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
CGM	Jubilee Field April visit	113.65	18.94	94.71
CGM	Jubilee Field May visit	113.65	18.94	94.71
Clerk	Clerks net wages for June	436.20	-	436.20
HMRC	PAYE for June	36.80	-	36.80
Clerk	Clerks expenses for June	59.14	2.40	56.74

14.2. To note any receipts

Detail	£ Total	VAT	Ex VAT
NONE			

14.3. To note the Parish Council's insurance position.

14.4. To consider the Audit and Annual Governance & Accounting Report

14.5. Banking arrangements

15. Correspondence Received since last meeting

16. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent.

17. To note the next meeting dates of the Parish Council

28th July, 22nd September and 20th October