



YAXHAM PARISH CHARITY

To all Councillors,

You are hereby summoned to an Extraordinary Meeting of the Yaxham Parish Charity via the internet meeting medium, 'Zoom', to consider the following charity business, to be held on 29th April 2021 at 6pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Heidi Frary
Clerk to the Charity
20th April 2021

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below or if they are unable to join the meeting remotely, questions can be sent in advance of the meeting to the Clerk on the email address above. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) can be found at www.yaxham.com/parish-charity/ or copies can be requested from the Clerk. Meeting ID: 569 245 1191 Passcode: 12345

AGENDA

1. Chairman's Opening Remarks

2. Apologies

To receive and approve apologies for absence

3. Declarations of Interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form (www.yaxham.com) and passed to the Chairman before the start of the meeting

4. Public Session (for Charity matters only)

5. Minutes of Previous Meetings

- To approve the minutes of the meeting held on 21st January 2021
- To consider matters arising from the minutes of the previous meeting not considered elsewhere on the Agenda

6. To agree to the Conflict of Interest Policy and Procedure

7. Financial Report

6.1 To agree the Accounts for the year to 31st March 2021 and the Report by the FMO.

6.2 To approve the appointment of Bill Hinks as Internal Auditor for the year 2020/2021

6.3 To consider and agree the following payments:

Yaxham Parish Council invoice for October 2020-March 2021 – September 2020 for clerking at 0.5 hours per week. Total invoice £260

7. To consider any current submitted grant applications.

To consider the Large Grant Application for the refurbishment of the Yaxham Play Area, submitted by the Play Area Working Group.

8. To note any other items for inclusion on the Agenda of the next meeting

9. To confirm the Date of next meeting

To note this as 24th July at 7.30pm at Yaxham Village Hall