



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of Yaxham Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Thursday 25th March 2021 at 6.00pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Heidi Frary
Clerk to the Council
18 March 2021

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below or if they are unable to join the meeting remotely, questions can be sent in advance of the meeting to the Clerk. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) and a Reports Pack with associated documentation can be found on the Parish Council website or by request from the Clerk. **Meeting ID: 794 920 9601 Passcode: 12345**

AGENDA

1. Chairman's Opening Remarks

2. Apologies for Absence

3. Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

4. Public Session

5. Reports from County and District Councillors

6. Minutes of Previous Meetings

- a. To approve the minutes of the Meeting of the Parish Council held on 25.02.2021
- b. To receive the Clerk's Report on matters since the last meeting
- c. To consider matters arising from minutes of the previous meetings not considered elsewhere on this Agenda

7. Planning

To receive and consider any new planning applications

- a. 3PL/2021/0301/O: The Old Post Office, Norwich Road – Demolition of the Old Post Office and the erection of two dwellings

To note any planning decisions

- b. 3PL/2020/1254/D: Land to the North of Homefield, Dereham Road – reserved matters.
APPROVED by Breckland Council

Other Planning Matters

- c. To note the receipt of agricultural notifications 3AG/2021/0005/AG & 0006/AG: Hill Farm, Well Hill – erection of replacement general storage building

- d. To consider the response from Breckland Enforcement regarding ENF/391/20/PAR: Yaxham Waters – Unauthorised development
- e. To report back from the meeting with Flagship to address their planning applications, Elm Close, St Peter's Close Heat Pump Planning Application, and St Peters Close drainage and sewage issues
- f. To report back on the decision by the Planning Committee on 15/03/2021 for 17 lodges on Priors Field (3PL/2020/1097/F)

8. Recreation Field Play Area

To receive and consider a report on the discussions with YVAA and decide on any proposals arising.

9. Finance

- a. To agree the following items for payment

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
H Frary	March Wages	370.40	-	370.40
H Frary	Reimbursements March	34.09	-	34.09
H Frary	Zoom subscription	14.39	-	14.39
NALC	Subscription	177.79	-	177.79
ICO	Subscription	40.00	-	40.00

- b. To note the following receipts

Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Donations	24.00	-	24.00

- c. To consider and agree any potential training for the Clerk or Councillors
- d. To consider requesting a payment towards the cutting of the football field from YVAA.

10. To receive an update about Flooding and sewage contamination within the Parish including consideration of a Flood Management Plan

11. To consider Yaxham Woodland Group becoming a Working Party of the Parish Council

12. Highways and footpath issues

- a. To note any Highways matters needing attention
- b. To consider a response to the letter from Garvestone, Reymerston and Thuxton Parish Council regarding the condition of the B1135

13. To consider the creation of a Community Emergency Plan

14. Policies

- a. To review and update the following Policies in line with the updated Policy Review Schedule: Financial Regulations, Financial Risk Assessment, General Risk Assessment, Scheme of Delegation and Document Retention Policy
- b. To agree the following new schedule: Temporary Delegation of Powers to the Clerk to respond to planning applications between meetings

15. Councillor Reports

16. Correspondence Received since last meeting

NALC Newsletters, updates from CC Connolly, Rural Bulletin, Norfolk PTS Newsletter, CAN newsletters.

17. Urgent Business

To consider any issues raised by Cllrs that the Chairman considers urgent

18. To note items for the next meeting Agenda**19. To note the next meetings of the Parish Council**

- a. To note the revised date and time of the Annual Parish Meeting to be held on Thursday 6th May 2021 at 6.00pm via zoom
- b. To note the date and time and for next meeting of the Parish Council as:
Thursday 22nd April 2021 at 6.15pm (following a Yaxham Parish Charity meeting at 6.00pm)
- c. To note the revised date and time of the Annual Meeting of the Parish Council as:
Thursday 6th May 2021 at a time to be confirmed via zoom