



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
TO CONSIDER YAXHAM PARISH CHARITY BUSINESS
held remotely by video conference at 7pm on Wednesday 21st January 2021**

Present: Cllrs Martin (Chairman) (IM), Oechsle (Vice-Chairman) (MO), Cheetham, Couves, Gust, Lowings and Whadcoat.

In Attendance: the Clerk and five members of the public.

1. Chairman's Opening Remarks

The Chairman welcomed all to the meeting.

2. Apologies – None

3. Declarations of Interest - None declared.

4. Public Session - None

5. Minutes of the previous meeting

• **To approve the minutes of the meeting held on 12th November 2020**

The Minutes of the meeting of 12th November 2020 were **PROPOSED** as a true and accurate record of events by IM, with the amendment that Peter Lowings was present; this was **SECONDED** by CC. Unanimously **AGREED**.

• **To consider matters arising from the Minutes of the previous meeting not considered elsewhere on the Agenda**

It was noted that there is likely to be another issue of Yaxham Community News in March.

6. To consider any current submitted grant applications

• To consider the current balances of Yaxham Parish Charity Accounts and the Report of the Financial Monitoring Officer.

RW completed his quarterly review and shared the balances and investment value. It was noted that the current balance is higher than expected due to the receipt of £12k from the closure of the Yaxham Social Club. It was agreed that the Clerk should write a letter to thank them for this donation and ask for a breakdown of the dispersal to advertise within the next edition of the newsletter. Proposed: IM, seconded: MO **Clerk to action.**

• To approve the annual audited accounts and Charity Commission return

The audited accounts and charity commission return were agreed. Proposed: IM, seconded: MO

• To agree to the Payment of £100 for Mr W Hinks for Audit Fee

The payment was agreed. Proposed: IM, seconded: PL

7. To consider any current submitted grant applications

None

8. To note any other items for inclusion on the Agenda of the next meeting

None

9. To confirm date and time of next meeting

To note this as 22nd April 2021, time and medium to be confirmed.

The meeting closed at 6.15pm with no further matters arising.