



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of Yaxham Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Thursday 21<sup>st</sup> January 2021 at 6.15pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.**

Heidi Frary  
Clerk to the Council  
15 January 2021

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below or if they are unable to join the meeting remotely, questions can be sent in advance of the meeting to the Clerk. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) and a Reports Pack with associated documentation can be found on the Parish Council website or by request from the Clerk.

<https://us02web.zoom.us/j/7949209601?pwd=R2JERlY2YTdZQ2FvMFNhaTB5ZEg4dz09>

**Meeting ID: 794 920 9601 Passcode: 12345**

### AGENDA

**1. Chairman's Opening Remarks**

**2. Apologies for Absence**

**3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

**4. Public Session**

**5. Reports from County and District Councillors**

**6. Minutes of Previous Meetings**

- a. To approve the minutes of the Meeting of the Parish Council held on 25.11.20 and 16.12.20.
- b. To note the minutes of the Judicial Review Working Group held on 18.12.20
- c. To receive the Clerk's Report on matters since the last meeting
- d. To consider matters arising from minutes of the previous meetings not considered elsewhere on this Agenda

**7. Planning**

To receive and consider any new planning applications

- a. 3PL/2020/1473/F – Forge House, Station Road. Change of use from Bed and Breakfast (C1) back to residential (C3) with no changes to fabric of building
- b. 3PL/2021/0013/HOU – Wylam, Norwich Road, Clint Green. Single storey rear infill extension

To note any planning decisions

- a. Appeal Decision for Development site, land off Elm Close, Yaxham
- b. NP4Yaxham letter to Breckland re this appeal result

### Other Planning Matters

- a. Consideration of an update / refresh of the Neighbourhood Plan
- b. Government Planning Consultation and White Paper feedback

### **8. Recreation Field Play Area**

To consider the proposed draft agreement and when to put this to the YVAA

### **9. Finance**

- a. To agree the following items for payment

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
H Frary	January Wages	370.40	-	370.40
H Frary	Reimbursements December	63.79	-	63.79
H Frary	Zoom subscription	14.39	2.40	11.99

- b. To note any receipts since the last meeting

	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Scoulton PC	Donations	4.00	-	4.00
Hardingham PC	Donation	4.00	-	4.00
Cranworth PC	Donationa	4.00	-	4.00
Tenant	Rent	150.00	-	150.00

- c. To discuss and agree the budget and therefore precept for 2021/22
- d. To consider and agree any potential training for the Clerk or Councillors

### **10. To receive a report about Flooding within the Parish**

#### **11. Highways and footpath issues**

To note any Highways matters needing attention including correspondence relating to straw blowing from haulage vehicles

#### **12. Councillor Reports**

#### **13. Correspondence Received since last meeting**

NALC Newsletters; planning consultation emails, Rural Bulletin, Norfolk Constabulary: Invitation to District Briefing

#### **14. Urgent Business**

To consider any issues raised by Cllrs that the Chairman considers urgent

#### **15. To note items for the next meeting Agenda**

#### **16. To note the next meetings of the Parish Council**

- a. To agree the provisional date for the Annual Parish Meeting as 27<sup>th</sup> May 2021 at 6.00pm
- b. To note the date and time and for next meeting of the Parish Council as:  
Thursday 25<sup>th</sup> February 2021 at 6pm

#### **17. To consider excluding the public and press (for item 18)**

To consider excluding the public and press for item (18) because their presence would be prejudicial to the public interest due to the confidential nature. In accordance with Public Bodies (Admissions to Meetings) Act 1960 s1 (2)

#### **18. Grass cutting contract**

To consider outstanding matters of the 2019/20 contract and agree the tender responses and decide who to award the contract for 2020/21 to.