



**MINUTES OF THE MEETING OF THE PARISH COUNCIL  
TO CONSIDER YAXHAM PARISH CHARITY BUSINESS  
held remotely by video conference at 7pm on Thursday 12<sup>th</sup> November 2020**

**Present: Cllrs Martin (Chairman) (IM), Oechsle (Vice-Chairman) (MO), Couves, Gust and Whadcoat.**

**In Attendance: the Clerk and two members of the public.**

**1. Chairman's Opening Remarks**

The Chairman welcomed all to the meeting and reminded Councillors of the Zoom protocol.

**2. Apologies** – Cllr Cheetham due to internet issues. His apologies were accepted

**3. Declarations of Interest** - None declared.

**4. Public Session**

None

**5. Minutes of the previous meeting**

- **To approve the minutes of the meeting held on 22<sup>nd</sup> October 2020**

The Minutes of the meeting of 22<sup>nd</sup> October 2020 were **PROPOSED** as a true and accurate record of events by IM; this was **SECONDED** by MO. Unanimously **AGREED**.

- **To consider matters arising from the Minutes of the previous meeting not considered elsewhere on the Agenda**

The Clerk has been in contact with Mr Hinks to confirm his appointment as Internal Auditor at the cost of £100 per annum.

The School have contacted the Chair to thank the Charity for the donation towards their pedestrian barriers.

**6. To consider any current submitted grant applications**

- **Funding to support Yaxham Community News (through YVAA) for the next two issues.**

The discussion was supportive of the Community News, but concern was expressed as to the commitment to keep the Community News going. It was also noted that the Parish Council had paid the Community News £160 in April for adverts in the intended 4 editions in 2020/21. There has been only one edition so far, thanks to Covid, with the PC Advert for £40 - leaving a £120 balance with the Community News for a £40 PC advert in each of the next 3 editions.

In the light of the current circumstances it was therefore resolved not to make the grant at this stage but to recommend to the Parish Council that the remaining £120 balance (of the £160) already paid to the Community News be used to support the proposed January edition should there be any shortfall rather than insisting it on being for 3 adverts and over the next 3 editions. This would then hopefully give the Community News/YVAA time to decide on whether the Community News is to proceed and if so what the business plan is to support this. Both the Parish Council and Parish Charity would then have a clearer picture to consider.

This recommendation will be on the Parish Council agenda for its next meeting on Wednesday 25th November at 7pm over Zoom. **Clerk to inform the applicant and add to the Parish Council agenda**

**7. To note any other items for inclusion on the Agenda of the next meeting**

Agreement of the Annual Return and Audit

**8. To confirm date and time of next meeting**

Thursday 28<sup>th</sup> January 2020 at 7pm - to be held Virtually over Zoom.

**The meeting closed at 7.15pm with no further matters arising.**