



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of Yaxham Parish Council via the internet meeting medium, 'Zoom', to consider the following business, to be held on Thursday 22<sup>nd</sup> October 2020 at 7.15pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.**

Heidi Frary  
Clerk to the Council  
15<sup>th</sup> October 2020

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda set out below or if they are unable to join the meeting remotely, questions can be sent in advance of the meeting to the Clerk. The law does not permit members of the public and press to take part in the debates. The draft Minutes of the last meeting(s) and a Reports Pack with associated documentation can be found on the Parish Council website or by request from the Clerk. **Meeting ID: 569 245 1191 Passcode: 12345**

### AGENDA

**1. Chairman's Opening Remarks**

**2. Apologies for Absence**

**3. Declarations of interest**

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. Applications for any dispensations need to be in writing using the agreed form and passed to the Chairman before the start of the meeting.

**4. Public Session**

**5. Reports from County and District Councillors**

**6. Minutes of Previous Meetings**

- To approve the minutes of the Meeting of the Parish Council held on 24.09.
- To receive the Clerk's Report on matters since the last meeting
- To consider matters arising from minutes of the previous meetings not considered elsewhere on this Agenda

**7. Planning**

To receive and consider any new planning applications

- 3PL/2020/1126/VAR – Buddleia, Well Hill. Variation of condition no 2 on 3PL/2017/0186/VAR – changes to approved drawings

To note any planning decisions

- 3PL/2020/0916/VAR – Red House Farm, Brakefield Green. Variation of conditions.  
APPROVED by Breckland Council

To receive and consider any additional information on current applications

- 3PL/2010/1361/F – Land East of Yaxham Road, south of Dumpling Green. Erection of 255 dwellings with associated open space. Appeal against refusal to grant planning permission.

Other Planning Matters

- To consider and agree a consultation response on ‘Planning for the Future’ – submission due by 29<sup>th</sup> October 2020

## 8. Grant Projects

To receive update on Parish Partnership Grants

- Lining Improvements
- Well Hill Bus Shelter

To consider Parish Partnership Bids 2021/22

- Replacement of remaining wooden bus shelter
- Others?

## 9. Yaxham Cares

To receive a progress report and consider any proposed actions

## 10. Recreation Field Play Area

To consider and agree next steps

## 11. Finance

- To note the resignation of Gary Lake from the grass cutting contract and notification of the tender process for bids to be discussed at the November meeting.
- To agree the following items for payment

To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
H Frary	Clerks Wages (September & October)	£495.15		£495.15
H Frary	Clerks Reimbursements	£39.37	-	£39.37
I Martin	Zoom Monthly subscription	£14.39	£2.40	£11.99
I Martin	Yaxham Cares Sim for mobile phone	£10.00	-	£10.00
PKF LittleJohn	Limited Assurance Review fee	£240.00	£40.00	£200.00

- To note any receipts since the last meeting

	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
Breckland Council	Precept Second Instalment	£5,500.00		£5,500.00

- To receive the notification of completion of the limited assurance review for the year ended 31 March 2020
- To receive and consider the Bank Reconciliation and Income and Expenditure v Budget to 30<sup>th</sup> September 2020, and the Financial Monitoring Officer’s Report on his review of the accounts.
- To consider potential areas of expenditure in 2021/22 that may significantly differ from the 2020/21 budget or projected expenditure and any other items to be included for the budget and precept setting agenda item at the November meeting.

- To consider and agree any potential training for the Clerk or Councillors

#### **12. Highways Matters**

- To note any Highways matters needing attention including update about 'Dereham Road' nameplate
- To receive the latest SAM2 data

#### **13. Village Items**

- Remembrance Day events

#### **14. To discuss the viability of investigating Parish interest in Fibre to Property options in the Parish and the 'Gigabit' Voucher scheme**

#### **15. Councillor Reports**

- Footpaths – Cllr Couves
- NWL/A47 Update – Cllr Whadcoat

#### **16. Correspondence Received since last meeting**

NALC Newsletters; planning consultation emails, Hockering Parish Council: Bus Service changes, Norfolk Police: Community funding, Rural Bulletin

#### **17. Urgent Business**

To consider any issues raised by Cllrs that the Chairman considers urgent

#### **18. To note items for the next meeting Agenda**

#### **19. The next meetings of the Parish Council**

To note the date, and time and for next meeting of the Parish Council as:  
Thursday 26<sup>th</sup> November 2020 at 7pm