



**MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL
TO CONSIDER YAXHAM PARISH CHARITY BUSINESS
held remotely by video conference at 3pm on Thursday 25th June 2020**

Present: Cllrs Martin (Chairman), Oechsle (Vice-Chairman), Couves, Whadcoat, Cheetham and Gust. Clerk and 6 members of the public.

1.0 Chairman's Opening Remarks

The Chairman welcomed all.

2.0 Apologies – Cllr Lowings – Apology accepted.

3.0 Declarations of Interest - None declared.

4.0 Public Session

Marketing and Communications Manager of Yaxham Football Club thanked the Charity for allowing him to present a request for a variation in conditions agreed at the meeting of 28th May 2020 for the construction of new bins and dugouts.

5.0 Minutes of the previous meeting

5.1 To approve the minutes of the meeting held on 28th May 2020

The Minutes of the meeting of 28th May 2020 were **PROPOSED** as a true and accurate record of events by Cllr Martin; this was **SECONDED** by Cllr Couves. Unanimously **AGREED**.

5.2 To consider matters arising from the Minutes of the previous meeting not considered elsewhere on the Agenda – None

6.0 Financial Report

6.1 To consider the current balances of Yaxham Parish Charity Accounts

The Chairman presented the Bank Reconciliation which confirmed that the current funds as of 17.06.20 were £27,180.55.

6.2 To consider and agree amendment of the Yaxham Parish Charity Grant Policy

Previously circulated, the amendment to paragraph 14, "Overall the Parish Charity will expect all applicants to seek to secure external funding to contribute to a proportion of the project, and for Medium and Large applicants where possible to achieve at least £1 for every £1 granted" was discussed; it was **NOTED** that the trustees would reserve the right to waive this proviso if applicable. The Chairman **PROPOSED** the Cllrs **AGREE** the amendment; this was **SECONDED** by Cllr Oechsle; unanimously **AGREED**.

7.0 To receive a report on the progress of projects in receipt of grants

7.1 Yaxham Village Hall Renovation Project – See attached Report

7.2 Yaxham Football Club – A verbal summary of the major changes to proposals, was delivered. Debate ensured any changes would not breach original terms or expectations. It was **AGREED** that the Club would confirm paint-colour for the dugouts and subject to approval and assurance that additional costs would be met by the Club. It was **PROPOSED** by the Chairman that modifications be **AGREED**; this was **SECONDED** by Cllr Couves. Unanimously **AGREED**.

8.0 Covid-19 Grants

8.1 To consider grants to Yaxham non-commercial organisations to help with the costs of re-opening/re-starting as lock-down eases

The Chairman asked the Cllrs to consider the provision of £250 one-off grants to assist not-for-profit organisations in re-starting their activities now that lock-down restrictions were relieved. These will be aimed to assist in the purchase of PPE, hand-sanitisers, signage etc. The application form should be simple and transparent. Any initial applications to be considered at the July meeting. The Chairman **PROPOSED** this motion, **SECONDED** by Cllr Gust, and **AGREED**

9.0 To note any other items for inclusion on the Agenda of the next meeting

Updates from Village Hall, Update from Yaxham Football Club, Covid-19 Grants

10.0 To confirm date and time of next meeting

Thursday 23rd July 2020, 7pm - to be held Virtually over Zoom.

The meeting closed at 3.25pm with no further matters arising.

YVAA REPORT TO YAXHAM PARISH CHARITY

Pleased to confirm work is progressing well. The following are on the 'snagging' list:

- Repair kitchen and bar shutters
- final paint re touch in small areas
- Finalise finishing touches in Community Room

The current expenditure is as follows:	Materials and labour	£5,711.32
	New hall blinds	£1,300.00
	Complete resurface of main hall	<u>£1,975.00</u>
	Total	<u>£8,986.32</u>

The resurfacing of the hall floor was not helped by an ex PC member walking in and onto the newly surfaced floor, requiring additional work. Thankfully, the gentleman who was doing the work did not charge us extra, as he accepted that we advised him to keep doors closed from prying noses and feet!

We have managed to obtain a very competitive quote to change the entrance hall floor to the same surface as the toilets and kitchen. This will make cleaning a much easier task, which in today's climate is essential. It will also make the first impression on arrival much stronger. The YVAA have agreed to invest £1663 in this task, making the final cost £10,649.32

The hall has now been totally transformed and Steve and Gary have achieved what seemed to be impossible. The Community owes them a huge debt of gratitude. We are currently in a state of flux about opening, although indicators would seem to be that limited opening could take place in July. This year is going to be a financial disaster for the hall, and it is unlikely that we will get back to previous levels of activity until next year and this is obviously all Covid dependent! We may be able to stage outdoor events and it would have been advantageous to have more outdoor furniture to help accommodate this. Given the uncertain situation, we have decided that whilst this would be highly beneficial, we have to be financially prudent and utilise current resources, should outside events become viable. We will look at investing in new exterior furniture, once a more stable income situation and /or grants become available to fund this.

We would like to thank the Parish Council / Charity for its support in helping us achieve our refurbishment objectives to provide the community a first-class facility!

Peter Smith

20.06.20