



**MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL  
TO CONSIDER YAXHAM PARISH CHARITY BUSINESS  
held remotely by video conference at 3pm on Thursday 28<sup>th</sup> May 2020**

**Present: Cllrs Martin (Chairman), Oechsle (Vice-Chairman), Couves, Whadcoat, Cheetham, Lowings and Gust. Clerk and 3 members of the public.**

**1.0 Chairman's Opening Remarks**

The Chairman welcomed all to the Extraordinary Meeting.

**2.0 Apologies – None received.**

**3.0 Declarations of Interest - None declared.**

**4.0 Public Session**

Marketing and Communications Manager of Yaxham Football Club summarised the premise of the Small Grant Application and updated Cllrs on works already undertaken under the remit of the earlier award. He confirmed for Cllrs that other funding sources had been explored but such applications had been unsuccessful.

**5.0 Financial Report**

**5.1 To consider the current balances of Yaxham Parish Charity Accounts**

The Chairman reported that the current funds available were £25,153.00

**5.2 To consider and agree the Draft Accounts for the Year to 31st March 2020**

The Draft Accounts previously circulated were discussed. Subject to the correction of one typographical error and provision of the previous year's COIF Statement to the FMO, the accounts were **PROPOSED** for agreement by the Chairman and this was **SECONDED** by Cllr Couves. Unanimously **AGREED**.

**6.0 To consider any current submitted grant applications**

**6.1 To consider the Small Grant Application received from Yaxham Football Club**

Grant application and supporting documentation previously circulated to Cllrs. Discussion took place surrounding the application for £600 to replace the existing old and unsightly dugouts. The Chairman confirmed Cllrs' queries arising had been addressed by the Football Club. In the discussion, Cllr Oechsle drew attention to the Charity's policy that applicants should seek external funding to contribute to a proportion of the proposed project, and that in this instance the Social Club had been approached, but not responded.

The Chairman **PROPOSED** a grant of £600.00 be made for these works. The proposal was **SECONDED** by Cllr Lowings and the grant funding unanimously **AGREED**.

Offer and Terms to be confirmed in writing asap.

The Vice-Chair requested an update with regards Yaxham Social Club; the Chairman confirmed that the latest correspondence remained unanswered and that he would make contact again.

**7.0 To note any other items for inclusion on the Agenda of the next meeting**

Review the progress of YVAA Hall Refurbishment

Consideration and adoption of amended grant policies and application forms

**8.0 To confirm date and time of next meeting**

Thursday 25<sup>th</sup> June 2020, 3pm to be held Virtually over Zoom.

**The meeting closed at 3.30pm with no further matters arising.**