



YAXHAM PARISH COUNCIL

To all Councillors who are members of the Parish Council's Staffing Committee

You are hereby summoned to a Meeting of the Parish Council's Staffing Committee via the internet meeting medium, 'Zoom', to consider the following business, to be held on Tuesday 26th May 2020 at 4pm. Please notify the Clerk in good time if, and the reason why, you are unable to join the meeting.

Vicky Turner

Clerk to the Council Tel: 01362 821037 Email: yaxhamparishclerk@gmail.com

21st May 2020

AGENDA

1. **Chairman's Opening Remarks.**
2. **Apologies**
To receive and apologies for absence.
3. **Declarations of Interest**
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. *Applications for any dispensations need to be in writing using the agreed form (www.yaxham.com) and passed to the Chairman before the start of the meeting.*
4. To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) that the public and press be excluded from the meeting for item 6 onwards on the grounds that it could involve the likely disclosure of private and confidential information.
5. **To approve the minutes of the previous meeting**
5.1 To approve the minutes of the Meeting held on 24th October 2019
6. **Clerk/RFO**
 - 6.1. To consider the Clerk's performance in the context of the objectives set to March 2020, and receive an update on the CILCA training course
 - 6.2. To consider changes to Clerk's contractual hours
 - 6.3. To agree the Clerk's objectives for 2020/21
 - 6.4. To consider any implications for the 2020/21 Parish Council Budget.
7. **To note items for the next meeting agenda**
8. **To agree the date of the next meeting.**