



Yaxham Parish Charity

MINUTES OF THE MEETING OF THE PARISH COUNCIL TO CONSIDER YAXHAM PARISH CHARITY BUSINESS

Held remotely by video conference at 3pm on Thursday 30th April 2020

Present: Cllrs Martin (Chairman), Oechsle (Vice-Chairman), Couves, Whadcoat, Cheetham, Lowings and Gust. Clerk and 2 members of the public.

1.0 To acknowledge that the meeting is taking place in line with Government Regulations During the COVID-19 National Emergency - NOTED

2.0 Chairman's Opening Remarks

The Chairman welcomed all to the meeting. He confirmed that the meeting would be held within the parameters set out in the Amended Standing Orders which will be formally adopted for use at the Parish Council meeting following undertaking Charity business. He also congratulated the YVAA on the recent award of the Breckland Council support for Village Halls grant.

3.0 Apologies – None received.

4.0 Declarations of Interest

Cllr Gust declared an interest in Agenda Item 10.0 in his capacity as Trustee to the YVAA. The Chairman confirmed his non-participation in any debate on this item.

5.0 Public Session - No issues raised

6.0 Minutes of Previous Meeting

6.1 To approve the minutes of the meeting held on 23rd January 2020

Agreed at the Extraordinary Meeting of 8th April 2020.

6.2 To approve the Minutes of the Extraordinary Charity meeting held on 8th April 2020

The minutes of 8th April 2020 were read for accuracy and were unanimously **AGREED** as a true and accurate record of events. To be signed by the Chairman at the next safe opportunity to do so.

6.3 To consider matters arising from the minutes of the previous meeting not considered elsewhere on the Agenda

The Chairman confirmed that the Social Club were to be contacted soon and a request for sight of their annual accounts to be made.

7.0 Financial Report

7.1 To consider and agree the Draft Accounts for the year to 31st March 2020

To be deferred to next meeting of the Parish Charity.

7.2 To consider a proposal to reinvest up to 50% of the funds in the Charity current account in to the CCLA investment account

Debate took place around the prudence of this alteration; considering the recent grant awarded to YVAA it was **AGREED** that this would be reviewed in the future when funds were more buoyant.

8.0 To consider and agree revised grant policies

Previous circulated to Cllrs. Cllr Oechsle requested that the words in brackets be removed to clarify meaning. – All **AGREED** to this amendment. Subject to this change, the policies were unanimously **AGREED** for adoption. Review due in April 2021.

9.0 To consider any current submitted grant applications

None received.

10.0 To receive and consider an update from the YVAA on refurbishment of the Village Hall

The Clerk read the report to the meeting. Cllr Couves asked for confirmation that social distancing requirements were being met during the works; Cllr Gust was invited to speak, and it was confirmed that safe practice was being adhered to. Report attached.

11.0 To note any items for inclusion on the Agenda of the next meeting

- Update regarding the refurbishment of the Village Hall
- Update regarding the Social Club and disbursement of funds
- The Draft Year-End Accounts 2019/2020

12.0 To confirm date and time of next meeting

The date of the next Charity Meeting was confirmed as **Thursday 25th June 2020** – time and medium subject to amendment in line with potential changes to COIVD-19 protocols.

The meeting closed at 3.15pm with no further matters arising

Attachment – YVAA Refurbishment Grant Report

As you are aware, a grant for 2/3rds of the cost of the works was granted by the Parish Charity at their last meeting. The final third to be funded from the proceeds of the Government's grant of £10,000.

This latter item has proved to be a considerable struggle as some level of confusion seemed to exist within Breckland Council as to who should benefit and who not. Given the enormity of the task facing local councils in the current situation, it is perhaps understandable that a degree of difficulty prevailed. A lot of effort was made by the trustees to bring this grant to reality, but it finally took the sterling efforts of our District Councillor who utilised considerable pressure and evidence, at the highest level, to support our claim and this was finally forthcoming yesterday morning, much to the relief of all involved.

Work started on the project as soon as the initial funds became available. As outlined in the project plan, a large amount of time is in preparation, as many parts of the hall have not been decorated for nearly twenty years.

It is hoped that the work on the David Myhill Room is completed today

Most of the preparation work has been completed in the main hall and it is planned to complete the first topcoat by the end of the week.

Steve has managed to source the required paints through astute use of contacts and his worldly charm. This has not been the smoothest of tasks in the current situation, but he is managing to keep within budget.

The flooring specialist has been briefed to order the necessary materials and Just Blinds have been briefed to prepare the blinds with a view to fitting these at the end of all the work in 4 weeks' time and they are very confident that they will meet this time plan.

It is possible that several the minor tasks will be completed at the end of the 4-week period - Light Fittings, shutter sashes etc.

We are well on course to have a totally refreshed facility that we hope the community will appreciate when we are able to open and celebrate a Community Hug!

Our grateful thanks to the Parish Council for having the foresight to support what is an essential hub to the whole community

Stay safe and take care

Peter Smith