



**MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL
TO CONSIDER YAXHAM PARISH CHARITY BUSINESS,
HELD IN THE DAVID MYHILL ROOM, YAXHAM VILLAGE HALL
At 7.00pm on Thursday 24th October 2019**

Present: Cllrs Martin (Chairman), Oechsle (Vice-Chairman), Gust, Lowings, Couves and Cheetham. **In attendance:** Mrs V Turner (Clerk) and 8 members of the public.

1.0 Chairman's Opening Remarks

The Chairman welcomed his fellow Councillors, the Clerk, and members of the Public. He explained that the need for an Extraordinary Meeting had arisen from an application being received from Yaxham Football Club, after the deadline for Agenda submission had expired last month. The Chairman thanked Cllrs and Clerk for attending the additional meeting.

2.0 Apologies Cllr Whadcoat was unable to attend the meeting due to business commitments. His apology was **ACCEPTED**.

3.0 Declarations of Interest – No Interests were declared.

4.0 Public Session – Chairman of the YVAA summarised the relationship between the YVAA and the Football Club and endorsed that he felt there was a dire need to replace the goalposts which were considered dangerous in their present state. He tendered the support of the YVAA in respect of the Football Club's application.

Brynmor Hughes of Yaxham Football Club tendered his apologies for the Club's late submission for grant consideration and summarised the premise on which the application was based. He thanked Cllrs for holding the Extraordinary Meeting to consider the application.

5.0 Minutes of the Previous Meeting

5.1 The minutes of the meeting held on 26th September 2019 were read for accuracy and were unanimously **AGREED** as a true record and signed by the Chairman.

5.2 To consider matters arising from the Minutes of previous meetings not considered elsewhere on the Agenda

8.0. Yaxham Social Club – The Parish Clerk has written to the Social Club to offer to integrate their reserves with the Parish Charity. The Social Club has responded explaining it is their intent to make the funds available for the benefit of the village. It was **AGREED** that the Chairman respond and acknowledge their intentions.

8.1 Fire Safety Works at the Village Hall – the funds for this work have been released and work is underway.

10.0 Play Equipment – The Working Group has been established and progress is being made.

6.0 Finance

In line with protocol for confirming the funds available for grants under consideration, the Chairman confirmed to Members that after the Fire Safety Grant had been awarded to the YVAA at the previous meeting, remaining funds available for considered grant applications were at present, £26,794.20. This figure was **NOTED**.

7.0 To consider any current submitted grant applications

7.1 To consider the application for a small grant from Yaxham Football Club

The Chairman confirmed that the application and supporting documentation had been circulated to Members prior to the meeting. Cllrs were invited to question representatives of the Football Club for clarification on any issues arising from the grant proposal documents.

Discussions took place and Cllrs were satisfied that all expectations were met. The Chairman **PROPOSED** that the Charity award the grant for £865.27. This was **SECONDED** by the Vice Chairman and unanimously **AGREED**.

8.0 Appointment of Internal Auditor

8.1 To consider and agree the appointment of the Internal Auditor for 2019

The Chairman reported that Anne Taylor, a qualified bookkeeper in Dereham, had volunteered to undertake the third-party review of the Charity Accounts for 2018/19 for a fee of £100.00, subject to the agreement of the meeting. The Chairman therefore **PROPOSED** Mrs Taylor for the role on the terms set and this was **AGREED** unanimously.

9.0 To note any other items for inclusion on the Agenda of the next Meeting

No items **NOTED**.

10.0 Date of Next Meeting

Considering tonight's additional meeting, it was **AGREED** to defer the next meeting of the Parish Charity until 27th February 2020.

There being no further matters arising, the meeting closed at 7.21pm.