



YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of the Council to be held on **Thursday, 26th September 2019** at **7.30pm** in the David Myhill Room at the Yaxham Village Hall. Please notify the Clerk in good time if, and the reason why, you are unable to attend.

Vicky Turner

Clerk to the Council Tel: 01362 821037 Email: yaxhamparishclerk@gmail.com

19th September 2019

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the Agenda. The law does not permit members of the public and press to take part in the debates.

AGENDA

1.0 Chairman's Opening Remarks

2.0 Apologies

To receive and consider approving apologies for absence

3.0 Declarations of interest

To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. *Applications for any dispensations need to be in writing using the agreed form (www.yaxham.com) and passed to the Chairman before the start of the meeting.*

4.0 Public Session

To receive comments from members of the public

5.0 Reports from County Councillor and District Councillors.

To receive oral or written reports from Yaxham's County and Breckland representatives

6.0 Minutes of Previous Meetings

6.1 To approve the minutes of the Meeting of the Parish Council held on 18th July 2019

6.2 To approve the minutes of the Extraordinary Meeting held on 1st August 2019

6.3 To approve the minutes of the Extraordinary Meeting held on 8th August 2019

6.4 To receive the Clerk's Report on matters since the last meeting

6.5 To consider matters arising from the minutes of previous meetings not considered elsewhere on the Agenda

7.0 Planning Matters

7.1 To receive and consider the following new planning applications:

3PL/2019/0869/F – Use of land for the stationing of holiday lodges to Model Standards – Yaxham Waters, Dereham Road, Yaxham

3PL/2019/0994/HOU – Proposed two storey extension – 1 Dereham Road, Yaxham

3PL/2019/1097/HOU – Garage conversion, porch infill, and bi-fold doors to rear – 2 Andrews Way, Yaxham

7.2 To receive and consider any additional information on current applications:

3PL/2010/1361/F Erection of 255 dwellings Land, Dumpling Green, Hopkins Homes

3PL/2018/0312/F The Old Post Office, Norwich Road Yaxham NR19 1AB

3PL/2019/0634/F Development of surface water drainage system – Elm Close, Yaxham

- 7.3 To receive and consider results of planning applications
3PL/2018/0021/D Development Site, Land Off Elm Close Yaxham – Refused
3PL/2019/0736/HOU – Mukinge, Well Hill, Yaxham – Approved
3PL/2019/0875/HOU – Birkdale House, Drusilla Way, Yaxham – Withdrawn
3PL/2018/0077/VAR – Yaxham Waters, Dereham Road, Yaxham NR19 1AB – Approved
- 7.4 To consider other planning applications yet to be decided
- 7.5 To consider any actions required regarding the emerging Local Plan
- 7.6 To consider tendering for professional planning advice from planning consultants and/or planning solicitors on a call-off arrangement

8.0 Finance

- 8.1 To consider and approve the following payments [*items may be subject to change]

	To Pay	Detail Invoices available for viewing	£ Total	VAT	Ex VAT
i.	Clerk	September Salary and Expenses *	£327.49	£2.08	£325.41
ii.	SLCC	Conference Fee	£49.50	£0.00	£49.50
iii.	Cllr Chris Couves	Materials to Repair Parish Council Noticeboard in Yaxham	£42.98 £33.26 £18.00 TOTAL	£7.16 £5.54 £3.00 £15.70	£35.82 £27.72 £15.00 £78.54
iv.	Cllr Maggie Ochsle	Purchase of Relective Material for Village Planters (incl delivery)	£77.35	£12.89	£64.46
v.	Harlequin Print	Newsletter – September*	£89.00	£0.00	£89.00
vi	YVAA	Yaxham PC Advert - September	£40.00	£0.00	£40.00
vii	Westcotec	Two Replacement Bus Shelters*	£8,769.60	£1,461.60	£7,308.00
viii.	Cllr Ian Martin	Website domain name registration fee paid to 123reg.uk.	£19.19	£3.20	£15.99

- 8.2 To note any receipts since the last meeting
- 8.3 To receive update and consider the sale of the Shared SAM2 sign to Garvestone PC
- 8.4 To consider and approve any councillor/clerk training & relevant external conferences
- 8.5 To consider the Parish Partnership March 2019 Grant position and any proposed actions
- 8.6 To consider the Parish Partnership December 2019 Grant application and any projects that might be included, such as widening the pavement between Pinns Corner & Spring Lane, bus shelter in front of Elm Close on Norwich Road, Yaxham; SAM2 pole on Whinburgh Road.

9.0 Highways

- 9.1 To consider the results of Village Road Sign Audit
- 9.2 To note any highways matters needing attention

10.0 Reports from Councillors

- 10.1 To receive reports from Councillors on their areas of responsibility

11.0 Correspondence (previously circulated via email)

- 11.1 Breckland Council Agendas and Minutes
- 11.2 NALC Newsletters & Collaborative Community Well-being Project
- 11.3 Police Newsletters
- 11.4 Farming and Highways Email
- 11.5 RSN Newsletters
- 11.6 CAN Newsletters
- 11.7 Norfolk Minerals and Waste Local Plan: Preferred Options Consultation Email

12.0 Urgent Business

- 12.1 To consider any issues raised by Councillors that the Chairman considers to be urgent

13.0 To note items for the next meeting Agenda

- 14.0 **Date of the next Parish Council Meeting** To note the next meeting of the Parish Council at 7.00pm on **Thursday 24th October 2019** in the David Myhill Room, Yaxham Village Hall. The Staffing Committee will meet at 6.15pm.