



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of the Council to be held on Thursday 20<sup>th</sup> June 2019 at 7.30pm in the David Myhill Room at the Yaxham Village Hall. Please notify the Clerk in good time if, and the reason why, you are unable to attend.**

Vicky Turner

Clerk to the Council Tel: 01362 821037 Email: [yaxhamparishclerk@gmail.com](mailto:yaxhamparishclerk@gmail.com)

13<sup>th</sup> June 2019

***Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.***

### AGENDA

- 1. Chairman's Opening Remarks**
- 2. Apologies**  
To receive and approve apologies for absence
- 3. Declarations of interest**  
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. *Applications for any dispensations need to be in writing using the agreed form ([www.yaxham.com](http://www.yaxham.com)) and passed to the Chairman before the start of the meeting.*
- 4. Public Session**  
To receive comments from members of the public
- 5. Reports from County Councillor and District Councillors.**  
To receive oral or written reports from Yaxham's County and Breckland representatives
- 6. Minutes of Previous Meetings**
  - 6.1 To approve the minutes of the Annual Meeting of the Parish Council held on 16<sup>th</sup> May 2019
  - 6.2 To receive the Clerk's Report on matters since the last meeting
  - 6.3 To consider matters arising from the minutes of previous meetings not considered elsewhere on the agenda.
- 7. Planning Matters**
  - 7.1 To receive and consider the following new planning applications:  
**3PL/2019/0634/F** Elm Close. Change of use of land and installation of surface water drainage detention basin.
  - 7.2 To receive and consider any additional information on current planning applications:  
**3PL/2018/0021/D Development Site**, Land Off Elm Close Yaxham NR19 1RW 42 dwellings  
**3PL/2010/1361/F** Erection of 255 dwellings with associated open space, Land East of Yaxham Road South of Dumpling Green, Hopkins Homes
  - 7.3 To receive and consider results of planning applications:
  - 7.4 To consider planning applications yet to be decided (See List at end of Agenda).
  - 7.5 To consider action as regards the William H Brown For Sale Notice on Norwich Road.
  - 7.6 To receive and consider the latest report on the Neighbourhood Plan and the Local Plan

## 8. Yaxham Parish Council Plan

8.1 To consider the Report of the Parish Council Plan Working Group.

## 9. Finance

9.1 To consider and agree the Parish Partnership Grant award for the new SAM2 sign.

9.2 To consider the quotations for the new Bus-Shelters in Norwich Road and Dereham Road and agree the preferred option to put to NCC Highways for the Parish Partnership Grant.

9.3 To consider and approve the following payments

	To Pay	Detail	£ Total	VAT	Ex VAT
i.	Clerk	June Salary and Expenses* June meeting's printing by EOE*	£350.00 £24.00	£0.00 £4.00	£350.00 £20.00
ii.	EOE	May meetings' printing	£62.40	£10.40	£52.00
iii.	Jeffrey Oatey	Restoration of the Planters	£95.80	£4.30	£91.50
iv.	Catherine Moore	Fee for Internal Audit of Accounts	£120.00	£20.00	£100.00
v.	YVAA	Yaxham Community News – June	£40.00	£0.00	£40.00

*\*Exact Amount to be confirmed at the meeting*

9.4 To note any receipts since the last meeting.

9.5 To receive and consider the Internal Auditor's Report & Recommendations

9.6 To complete and agree the Annual Governance & Accountability Return (AGAR) and the arrangements for the posting of the notices re the Public's right to inspect the accounts

9.7 To receive and approve any proposed amendments to Banking Arrangements

9.8 To consider progress on the Clint Green Bus Stop re-location and replacement Bus-Shelter

9.9 To consider and approve any councillor/clerk training including CILCA Training for the Clerk and external conferences of relevance to the Council.

## 10. Highways

10.1 To note any highways matters needing attention

10.2 To consider the registration of Low Lane as a Public Right of Way

## 11. Reports from Councillors

11.1 To receive reports from Councillors on their areas of responsibility and any external meetings of relevance to the Council

## 12. Outstanding Council Appointments

12.1 Fuel Allotment Charity Appointment

12.2 Town Lands Appointment

12.3 Other

## 13. Correspondence (previously circulated via email)

13.1 Breckland Council Agendas and Minutes

13.2 NALC Newsletters

13.3 Police Newsletters

13.4 Other

## 14. VE Day Celebrations 2020

14.1 To consider whether to consult the village on participating in this event in 2020

## 15. Urgent Business

15.1 To consider any issues raised by Councillors that the Chairman considers to be urgent

## 16. To note items for the next meeting agenda

## 17. Date of the next Parish Council Meeting

17.1 To note the next meeting of the Parish Council to be held at 7.00pm on Thursday 18<sup>th</sup> July 2019 in the David Myhill Room, Yaxham Village Hall.

### List of Planning Applications yet to be decided:

**3PL/2018/0077/VAR** Yaxham Waters, Dereham Road Yaxham NR19 1RF.

**3PL/2018/0312/F** The Old Post Office, Norwich Road Yaxham NR19 1AB