



## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of the Council to be held on Thursday 25<sup>th</sup> April 2019 at 7.30pm in the David Myhill Room at the Yaxham Village Hall. Please notify the Clerk in good time if, and the reason why, you are unable to attend.**

Vicky Turner

Clerk to the Council Tel: 01362 821037 Email: [yaxhamparishclerk@gmail.com](mailto:yaxhamparishclerk@gmail.com)

18<sup>th</sup> April 2019

***Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during Item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.***

### AGENDA

- 1. Chairman's Opening Remarks**
- 2. Apologies**  
To receive and approve apologies for absence
- 3. Declarations of interest**  
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. *Applications for any dispensations need to be in writing using the agreed form ([www.yaxham.com](http://www.yaxham.com)) and passed to the Chairman before the start of the meeting.*
- 4. Public Session**  
To receive comments from members of the public
- 5. Reports from County Councillor and District Councillors.**  
To receive oral or written reports from Yaxham's County and Breckland representatives
- 6. Minutes of Previous Meetings**
  - 6.1 To approve the minutes of the meeting held on 28<sup>th</sup> March 2019
  - 6.2 To receive the Clerk's Report on matters since the last meeting
  - 6.3 To consider matters arising from the minutes of previous meetings not considered elsewhere on the agenda.
- 7. Planning Matters**
  - 7.1 To receive and consider the following new planning applications  
**3PL/2019/0304/HOU** 51 St Peters Close Yaxham NR19 1RN Part single/part two storey side & rear extension & front entrance porch
  - 7.2 To receive and consider any additional information on current planning applications:
  - 7.3 To receive and consider results of planning applications  
**3PL/2019/0202/HOU** 2 Harvey Cottages Station Road Yaxham NR19 1RB  
Single storey extension to rear
  - 7.4 To consider planning applications yet to be decided (See List at end of Agenda).
  - 7.5 To receive and consider the latest report on the Neighbourhood Plan and the Local Plan

## 8. Finance

8.1 To consider and agreed the current Parish Partnership Grant awards

8.2 To consider and approve the following payments

	To Pay	Detail	£ Total	VAT	Ex VAT
i.	Clerk	April Salary & Meeting Expenses	£347.87	£0.00	£347.87
ii.	EOE	17 <sup>th</sup> April Hustings Posters	£15.40	£2.57	£12.83
		12 <sup>th</sup> April Hustings Posters	£32.18	£5.36	£26.82
		Hustings Newsletter	£98.00	£0.00	£98.00
		March PC Meeting printing	£5.00	£0.83	£4.17
iii.	Norfolk ALC	Annual Membership Fee	£178.98	£0.00	£178.98
		Clerk Standing Orders Training	£36.00	£6.00	£30.00
iv.	Norfolk CC	Parish Share for Village Gates	£2,005.11	£0.00	£2,005.11
v.	Kyle Plant	Planter Plants 22/06/19	£64.18	£10.70	£53.48
	Supplies	Planter Plants 27/09/19	£76.20	£12.70	£63.50
		Planter Plants 16/04/19	£26.16	£4.36	£21.80

8.3 To note any receipts since the last meeting.

	From	Detail	£ Total
i.	Breckland Council	First of two Precept installments	£5,500.00
ii.	Axa Insurance	Initial Insurance Payment re: Bus Shelter	£675.00
iii.	Axa Insurance	Supplementary Payment re: Bus Shelter	£1,986.53

8.4 To consider and agree signing the AGAR Certificate of Exemption from a Limited Assurance Review by the External Auditor

8.5 To consider and agree the draft annual accounts for the year ending 31<sup>st</sup> March 2019, including: income & expenditure, expenditure items >£100, asset register, and bank reconciliation

8.6 To consider Clint Green Bus Shelter, insurance claim and possible replacement, and the possible re-location of the bus-stop

8.7 To consider and approve any councillor/clerk training that may be required, including the proposed whole council Effective Councillor training day

## 9. Highways

To note any highways matters needing attention

## 10. Correspondence (previously circulated via email)

10.1 Breckland Council Meeting Notices & Minutes

10.2 Police Newsletter

10.3 NALC Newsletter

## 11. Urgent Business

To consider any issues raised by Councillors that the Chairman considers to be urgent

## 12. To note items for the next meeting agenda

## 13. Date of the next Parish Council Meeting

To note the next meetings on Thursday 16<sup>th</sup> May 2019:

- Annual Parish Meeting is at 6.30pm
- Parish Council Annual Meeting is at 7.30pm

**List of Planning Applications yet to be decided & not otherwise considered on the Agenda****In the Parish:**

**3PL/2018/0312/F** The Old Post Office, Norwich Road Yaxham NR19 1AB

**3PL/2018/0077/VAR** Yaxham Waters, Dereham Road Yaxham NR19 1RF. Variation of Conditions 5, 6, 11, 12, 13, & 24 on pp 3PL/2014/1162/F - revision to the pre-commencement conditions

**3PL/2018/0021/D** Development Site, Land Off Elm Close Yaxham NR19 1RW.

Residential development - 42 dwellings.