



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE DAVID MYHILL ROOM, YAXHAM VILLAGE HALL
At 7.30pm on Thursday 24th January 2019**

Present. Cllrs Lowings, Martin, and Crummett & Bennett

In Attendance Mrs. P. Baldwin (Locum Clerk) and ten members of the public.

1. **Chairman's opening remarks.** The chairman welcomed those present, including the locum clerk, Mrs Baldwin. An especial welcome was offered to David Myhill, who is always welcome at the Parish Council table. The Chairman, in response to remarks made by Cllr Dimoglou at the previous meeting, had agreed to receive a written response from YVAA, although it is not Parish Council business. The Clerk read the statement made by YVAA to those present, and the Chairman repeated that as it was not a Parish Council matter there was to be no further discussion of the subject.

2. **Apologies-** Apologies were received from Cllr Goldsmith due to a commitment at the school, and from Cllr Harvey as he was working. These apologies were APPROVED. It was noted that Cllr Dimoglou was not present, had not sent apologies in due time and provided no explanation for his absence.

3. **Declarations of interests-** None received.

4. **Public Session.**

A resident said that at Yaxham Waters sewage pipes are being laid at this time. The Chairman has received an e-mail from the proprietor of Yaxham Waters to say that Anglian Water have granted permission and that they will be connecting within weeks to the main sewer. The proprietor has every sympathy with villagers and has been pushing for a connection for 10 years.

The importance of a hustings before the elections in May was raised, publicity and a leaflet drop are also important to enable voters to know who they are voting for. All candidates should be both seen and heard to enable people to make their decisions. The Chairman said that the hustings are justified, especially in view of new developments and new residents coming into the village and were on the agenda for discussion.

It was asked what happened to the speed sign which is not working, the sign has not been working since 15/12/18. The battery is flat, the clerk at Garvestone will be contacted and coordinator spoken to, the sign must be collected and the battery charged. The Chairman will pursue the matter. It was asked why the battery drains so quickly as it was only purchased last year, the rate of discharge depends on the number of times it is activated by speeding vehicles.

A YVAA trustee stated that there is a lot of work to be carried out to comply with safety in the village hall and they have a lot of necessary expenditure ahead. YVAA also told the Parish Council that they are planning to create a memorial garden. The chairman again reminded the meeting that YVAA is not a Parish Council responsibility and he does not wish a repetition of the previous meeting.

5. **Minutes of previous meetings.**

5.1. The minutes of the meeting held on 22nd November 2018 were APPROVED and signed by Cllr Lowings as a true record.

5.2. The minutes of the extraordinary meeting held on 10th January 2019 were APPROVED and signed as a true record by Cllr Lowings.

- 5.3. Clerking Matters since 22nd November 2018 – Report from Vice-Chairman Cllr Martin.
WW1 Matters Outstanding – Time Capsule. In all the prep for 11th November this is the one element that was not completed. It is now proposed to consult other Parish Organisations – the School, Church, Chapel, WI etc. and to put together a compendium of items covering last 100 years – then and now, major milestones, and other matters important to the community. In order to do this properly, and still to tie this in with the WW1 centenary, there are two dates mid-year that could be used to complete this and place this in the base of the Village Sign – 28th June on the 100th anniversary of the signing of the Treaty of Versailles, or 19th July on the 100th anniversary of the “Peace Day Bank Holiday” to formally mark the end of World War 1.
Clint Green Post box re-instated after 10 months, thanks to George Freeman MP and many parishioners.
Potholes at the entrance to Clint Green have been re-filled.
Planning – responses submitted to the applications considered on 22nd November and at the EPC meeting on 10th January
Parish Partnership bids submitted to Highways who have confirmed receipt and that it is in order. We will hear in March whether we have been successful.
Internal Auditor Catherine Moore has been re-appointed
VAT Reclaim to 31st December 2018 had been submitted to the value of £914.53.
Staffing Committee meeting 24th January had considered an application for Clerk/RFO and agreed to invite the candidate to interview. The Staffing Committee will form the Interview Panel and will convene at 6pm on Wednesday 27th February 2019 in the David Myhill Room.
- 5.4. Matters arising from the previous meetings not covered elsewhere in the Agenda. None.

6. Planning

- 6.1. To receive and consider new planning applications. None.
- 6.2. To receive and consider and additional information on current planning applications.
3PL/2010/1361/F. NP4Y reviewed the application and Mrs Oechsle gave their report. The increased flood risk is unacceptable, an Anglian Water report to mitigate the flood risk is nowhere to be found on the web site, the Environment Agency say that it is no longer their responsibility as the rivers authority is now responsible, but there has been no consultation with the National Rivers Authority. Section 106 funding for Toftwood Schools of £698,000 is proposed, but where is the funding for the new roundabout which is planned? There will be more traffic without a remedy having been planned, data was collected in 2007 and is out of date. A relief road via Westfield and Badley Moor to relieve congestion has been mentioned. This development will be 255 homes and the situation will be exacerbated by the 291 homes planned at Westfield. The planners need to do far more work to resolve problems. The Chairman thanked Mrs Oechsle for her report and proposed that it be used it when submitting the Council’s comments. AGREED.
- 6.3. To receive and consider the results of planning applications.
3PL/2018/1391/F Yaxham Waters permission has been granted with a condition that the premises can be used as office space only and for no other purpose whatsoever, alternative uses e.g. storage or maintenance of scooters is prohibited, as requested by the Parish Council.
3PL/2018/0024/VAR Elm Close Yaxham. Permission to amalgamate all drainage conditions granted- to be approved prior to commencement of work, as requested by the Parish Council.
3PL/2018/1535/HOU Heatherdene Norwich Road. Permission granted
- 6.4. To consider planning Applications yet to be decided. No new information.
- 6.5. To receive the latest report on the Neighbourhood Plan.
Please see the attached report. The Chairman thanked Mrs Oechsle for the report.

7. Local Elections May 2019

- 7.1. To consider encouraging residents to stand for District or Parish Councils
- Breckland prospective Councillors’ event 12th February 2019 at Breckland Council Offices.
 - Meet parish Councillors at Yaxham Village Hall, Community Café on 14th February 10am - 12noon and 16th February 7pm-9pm. Chairman and Vice Chairman attending. To be publicised by a newsletter. ALL AGREED.

7.2. To Consider Holding Hustings for District and Parish Council elections.

It was proposed that hustings will be held in the Village Hall for District Council candidates 12th April 7pm-9pm and for Yaxham Parish Council candidates 17th April 7pm-9pm. ALL AGREED.

8. Finance

The Chairman asked Cllr Martin as acting RFO to present financial matters.

8.1. To note the bank reconciliation.

The bank reconciliation was received and NOTED

8.2. To consider the Clint Green Bus Shelter, insurance claim and replacement.

Discussions are under way with the insurance company, these may be protracted but it is essential to obtain a good settlement, rather than expedite the claim and receive a much lesser amount. A direct replacement of the wooden bus shelter is no longer acceptable and the replacement must comply with current regulations. Repositioning the bus shelter closer to the junction was discussed, but no decision was made. The matter to be reviewed following settlement of the insurance claim and consultation with Cllr Harvey. AGREED.

8.3. To Consider the Ward Gethin Proposal for Legal services.

The proposal was discussed, twelve months Legal Services are offered at a cost of 400.00 plus VAT, although it represents good value, it was not thought to be appropriate to accept the proposal at this time. The proposal will be revisited next year when considering the budget. ALL AGREED.

8.4. To consider and approve and councilors training that may be required

It was AGREED that Cllr Martin would attend NALC elections 2019 training on the new date of 31st January 2019 at a cost of 30.00 plus VAT.

9. **Highways- To note any Highways Matters requiring attention.** None raised.

10. New Dog Waste Bin

To consider requesting Breckland's agreement for a new dog waste bin on Spring Lane.

This request by a resident was considered. It was noted that Breckland are concerned as they will need to pull onto private land in order to empty the bin, however it is worth submitting a request, supported by photos show plastic bags of dog waste deposited on the ground and in hedges. It was noted that Breckland empty the bins free of charge, but do not have unlimited resources, therefore it is not appropriate to site too many dog bins in the village. A was proposed to ask Breckland to consider this including a meeting between Breckland and the resident. ALL AGREED.

11. Correspondence

11.1. Norfolk Association of Local Councils – Newsletters

11.2. Community Action Norfolk – Newsletters.

11.3. Breckland Council Meeting notices & Minutes.

11.4. Notice of Temporary Road Closure on Station Road 23rd – 25th January 2019.

11.5. Police Newsletter, Dereham SNAP 30th January, 7pm Breckland Offices. Cllr Lowings to attend.

11.6. Breckland Town & Parish Council Forum 5.45pm 21st February 2019

Cllrs Lowings & Martin and Mrs Oechsle, (NP4Y) to attend.

12. Meeting Dates

12.1. Meeting dates in February and March to be varied due to prior bookings for the David Myhill Room. New dates proposed: 27th February and 27th March. ALL AGREED.

12.2. To agree proposed meeting dates for 2020

Proposed meeting dates, 23rd January 2020, 27th February 2020. 26th March 2020. ALL AGREED.

13. To Note Items for the next agenda

The asset register, Finance & Risk Assessment, standing Orders, all noted.

14. The date of the Next Meeting

The next meeting will be held on 27th February commencing at 7.30pm.

The meeting then closed at 8.35pm.