

YAXHAM PARISH COUNCIL 2019/2020 Proposed Budget

| No | BUDGET YEAR | 2019/2020 | Variance v 18/19 Budget | | Commentary |
|----|---|--------------------|-------------------------|-----------|------------------------------|
| 1 | OPENING CURRENT ACCOUNT BALANCE | £ 23,295.38 | £ 4,272.07 | 22% | Surplus generated in 2016/17 |
| 2 | OPENING NS&I ACCOUNT BALANCE | £ - | -£ 3,324.35 | -100% | Account Closed April 2018 |
| 3 | Total Parish Council Opening Balance | £ 23,295.38 | £ 947.72 | 4% | Net change |

| | INCOME | 2019/2020 | Variance v 18/19 Budget | | Commentary |
|----|---|--------------------|-------------------------|----------------|--|
| 4 | Precept | £ 11,000.00 | £ - | 0% | No change, could raise it by reduced Breckland Grant, CPI etc. |
| 5 | Grant | £ - | -£ 167.00 | -100% | Breckland Grant Reduction, 2019/20 no grant |
| 6 | Interest | £ - | -£ 20.00 | -100% | Account closed April 2018 |
| 7 | Rent | £ 150.00 | £ - | 0% | Paper Street land annual rent |
| 8 | Total "Planned" or "Reliable" Income | £ 11,150.00 | -£ 187.00 | -£ 2.00 | |
| 17 | VAT refund | £ 850.00 | £ - | 0% | Reflects proportion unreclaimed by 31/3/19+1/209 |
| 18 | Total | £ 12,000.00 | -£ 187.00 | -2% | Gross Total |

| | EXPENDITURE | 2019/2020 | Variance v 18/19 Budget | | Commentary |
|----|---|--------------------|-------------------------|-----------|--|
| 19 | Clerk/RFO salary & Expenses | £ 4,600.00 | £ - | 0% | Until we recruit we do not know the mix of salary and training costs, so all put under salary & expenses. |
| 20 | Clerk expenses (incl admin) | £ - | £ - | 0% | |
| 21 | Clerk Training | £ - | £ - | 0% | |
| 22 | Insurance | £ 375.00 | £ 55.00 | 17% | Follows premium & IPT increase |
| 23 | Bus Shelter Cleaning | £ 30.00 | -£ 30.00 | -50% | Only one bus shelter currently |
| 24 | Subscriptions | £ 360.00 | £ - | 0% | NALC, any others? |
| 25 | Grass cutting | £ 1,200.00 | £ 18.00 | 2% | contract to be tendered |
| 26 | Audit | £ 120.00 | -£ 100.00 | -45% | Only internal audit required |
| 27 | Councillor Training | £ 300.00 | £ - | 0% | £25/half day = 10 sessions or 1.7 per cllr |
| 28 | Room hire | £ - | -£ 250.00 | -100% | As per agreement with YVAA |
| 29 | Traffic Calming - SAM2 | £ 50.00 | £ - | 0% | Nominal budget for maintenance |
| 30 | Web site | £ 220.00 | £ 2.00 | 1% | |
| 31 | Planters - annual maintenance & re-stocking | £ 150.00 | £ - | 0% | |
| 32 | ICO | £ 35.00 | £ - | 0% | Charge remains unchanged |
| 33 | Parish On-line website | £ 30.00 | £ - | 0% | Charge remains unchanged |
| 34 | Wreath | £ 20.00 | £ - | 0% | Charge remains unchanged |
| 35 | Section 137 | £ 1,000.00 | £ - | | This is the capacity to make grants where no other power available. On the Clerk's advice it is sensible to include a budget line for this. It is capped at £5,079.47. |
| 36 | Donations | £ - | | |) To be covered by earmarks/reserves) To be covered by earmarks/reserves) To be covered by earmarks/reserves |
| 37 | Election costs | £ 803.00 | £ 803.00 | | |
| 38 | Assets - not grant/insurance funded | £ - | £ - | | |
| 39 | Yaxham Community News & Newsletters | £ 544.00 | £ 344.00 | | Newsletters 4 x £96, 4 ads in Community news 4 x £40 |
| 40 | Nplan Printing/Office supplies/Planning | £ 750.00 | £ - | | Nplan no longer covered by grant - printing etc |
| 42 | Total "Running Costs" | £ 10,587.00 | £ 842.00 | 9% | |
| 54 | VAT to be reclaimed | £ 200.00 | £ - | 0% | |
| 55 | Total Incl VAT | £ 10,787.00 | £ 842.00 | 8% | |

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|----|-------------------------------------|-------------------|--------------------|-------------|--|
| 56 | Surplus, (payments ex VAT) | £ 1,413.00 | -£ 1,029.00 | -42% | |
| 57 | Surplus, (payments incl VAT) | £ 1,213.00 | -£ 1,029.00 | -46% | |

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|----|---|--------------------|-------------------|-----------|--|
| 58 | Reserves (opening balance + surplus) | £ 24,508.38 | £ 1,213.00 | 5% | |
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NB Some line numbers are not visible as these matters are not relevant to the proposed new budget e.g. grant funded NPlan & Portakabin