



YAXHAM PARISH COUNCIL

To all Councillors,

You are hereby summoned to a Meeting of the Council to be held on Thursday 25th October 2018 at 7.30pm in the David Myhill Room at the Yaxham Village Hall. Please notify the Chairman if you are unable to attend.

Peter Lowings

Parish Chairman, Tel: 01362 690290, Email: yaxhamparishclerk@gmail.com

18th October 2018

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.

AGENDA

- 1. Chairman's Opening Remarks.**
- 2. Apologies**
To receive apologies for absence.
- 3. Declarations of interest**
To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
- 4. Public Session**
To adjourn the meeting for the public session and to receive reports from County Councillor and District Councillors.
- 5. Minutes of Previous Meetings**
 - 5.1 To approve the minutes of the meeting held on 28th September 2018.
 - 5.2 To approve the minutes of the extraordinary meeting held on 4th October 2018.
 - 5.3 To note the minutes of the Staffing Committee Meeting held on 28th September 2018
 - 5.4 Matters arising from minutes of previous meetings not covered elsewhere on the agenda.
- 6. Planning Matters**
 - 6.1 To receive and consider the following new planning applications: None
 - 6.2 To receive and consider any additional information on current planning applications
 - 6.3 To receive and consider results of planning applications:
TRE/2018/0225/TCA A row of in excess of 80' tall Cypresses leylandii, one of which has already fallen. Yaxham Village Hall Norwich Road Yaxham NR19 1RJ. Permitted.
 - 6.4 To consider planning applications yet to be decided (See List attached to the Agenda).
 - 6.5 To receive latest report on the Neighbourhood Plan.
- 7. WW1 Commemoration Events**
To receive and consider a report from the WW1 Working Group on the activities and events leading up to and on the WW1 Armistice Centenary on 11th November 2018.

8. Village Consultations

To receive a report on the September Village Consultation on speed sign, bus-shelters and village gates and to decide on any recommendations.

9. Finance

9.1 To consider and approve payments:

	Pay	Detail	£ Total	VAT	Ex VAT
i.	Pat Baldwin	September Salary & Expenses	£ 90.00	£ 0.00	£ 90.00
ii.	Realise Futures	2 x WW1 Benches	£1,656.05	£276.01	£1,380.04
iii.	Glasdon	Dog-waste bin, green	£ 212.04	£ 35.34	£ 176.70
iv.	EOE	October Newsletter	£ 192.00	£ 0.00	£ 192.00
v.	PKF Littlejohn LLP	External Audit	£ 240.00	£ 40.00	£ 200.00
vi.	Ian Martin	Time Capsule, Amazon	£ 44.41	£ 7.40	£ 37.01
vii.	YVAA	Emergency Tree Works Grant	£1,500.00	£ 0.00	£1,500.00

9.2 To note any receipts.

9.3 To consider a comparison of income and expenditure with the budget for 2018-2019.

9.4 To consider and approve any councillor/clerk training that may be required.

10. Correspondence *(previously circulated via email)*

10.1 Norfolk Association of Local Councils – Newsletters.

10.2 Norfolk Constabulary – Newsletter.

10.3 Community Action Norfolk – Newsletters.

10.4 Breckland Council Meeting notices & Minutes.

11. Highways To note any matters needing attention relating to:

11.1 Potholes

11.2 Traffic Signs

11.3 Road Name signs

12. To note items for the next meeting agenda.

13. To note date of next Parish Charity meeting as Thursday 22nd November 2018 at 7.00pm and the next Parish Council Meeting as Thursday 22nd November 2018 at 7.30pm.

List of Planning Applications yet to be decided & not otherwise considered on the Agenda**In the Parish:**

3PL/2018/0312/F The Old Post Office, Norwich Road Yaxham NR19 1AB

3PL/2018/0077/VAR Yaxham Waters, Dereham Road Yaxham NR19 1RF. Variation of Conditions 5, 6, 11, 12, 13, & 24 on pp 3PL/2014/1162/F - revision to the pre-commencement conditions

3PL/2018/0024/VAR Removal of conditions 13 and 21 and variation of conditions 12 and 16 of 3PL/2014/0820/O Development Site, Land Off Elm Close Yaxham NR19 1RW.

3PL/2018/0021/D Development Site, Land Off Elm Close Yaxham NR19 1RW.

Residential development - 42 dwellings.

Relevant to the Parish:

3PL/2010/1361/F Erection of 255 dwellings with associated open space, Land East of Yaxham Road South of Dumpling Green

3PL/2015/1490/O Residential development for a minimum of 291 dwellings Land off Westfield Road