



## YAXHAM PARISH COUNCIL

### MINUTES OF THE MEETING OF THE WW1 COMMEMORATION COMMITTEE HELD IN THE DAVID MYHILL ROOM, YAXHAM VILLAGE HALL at 7.30pm on THURSDAY 13<sup>th</sup> SEPTEMBER 2018

**Present:** Cllrs Lowings (Chairman), Goldsmith and Martin.

**In attendance:** Katy Marczewski, organiser of the WW1 Commemoration Working Group

1. Chairman's Opening Remarks. The Chairman welcome Cllrs and Katy Marczewski as the organiser of the WW1 Commemoration Working Group – and thanked Katy, on behalf of the Parish Council, for all the work that she and this group had undertaken. In the absence of a Clerk, he asked for a Cllr to take the Minutes of the meeting. Cllr Martin was AGREED unanimously to take the minutes of the meeting.
2. To receive and accept apologies for absence. Cllr Bennett had given his apologies.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation. None.
4. To receive and consider the recommendations from the WW1 Working Group:
  - a. WW1 Biographies of the men of Yaxham who died in WW1  
Binding into two copies of these as booklets - £25 per copy.  
Proposal to agree £50 to be spent on these two booklets. AGREED
  - b. Commemorative benches
    - i. Following the discussion at the Parish Council meeting on 26<sup>th</sup> July 2018 the working Group had undertaken further research and proposed the "classic seat" bench from Realise Futures. It is in a typical park bench style and made from recycled plastic for minimum maintenance. It was proposed that a bench would be placed in the north east corner of the Recreation Field, subject to the formal agreement of the YVAA Trustees. The quote for the bench is £710.02 ex VAT for a 1800mm length seat (seats 3-4). The Chairman proposed that the Working Group purchase on the Council's behalf one bench for Yaxham at a cost of up to £750 ex VAT, to allow for cost variation at the time of purchase. AGREED unanimously.
    - ii. There was discussion about siting one in Clint Green, if an appropriate site could be identified. The Chairman proposed to consult Clint Green residents as to whether they wish to have a similar bench and if so where. AGREED unanimously. Cllr Martin to draft a consultation letter for the Chairman's agreement, printing by EOE, and be delivered in and around Clint Green.
    - iii. Inscription on the bench(es). The Working Group had some suggestions:  
*"1914-1918 Yaxham remembers 1939-1945"*  
*"1914 Justice & Peace 1918"*  
*"Yaxham 2018 Armistice Centenary Never forget the horror of war"*  
*"Yaxham remembers all those affected by the tragedy of war 11-11-2018"*

In the following discussion it was AGREED that these were all good ideas, but that the inscription should include the 11-11-2018 centenary date. The Chairman proposed that the Working Group consider this and provide a final recommendation. AGREED unanimously.

c. Commemorative Carved Sign – “Yaxham Remembers”

Katy Marczewski reported that Mr Salter is carving the poppy sign from a piece of the oak that had been felled recently at Yaxham House. It is to be placed at the foot of the Yaxham Village Sign oak post on the flint and concrete base, by the entrance to Church Lane. As the wood is unseasoned it was suggested not to stain the wood at this stage, but to see how it weathers and do this at a later stage if required. The sign would need to be secured in place. The Chairman put to the Committee all these points and they were AGREED unanimously, including a budget of £25 for securing the sign in place. The Committee recorded its thanks to all involved in making this happen.

d. “Yaxham Remembers” Community event

Katy Marczewski reported that the ideas for this event are developing, and that the WI and the School had agreed to take part, as had the Woodland Group. The programme will contain singing and readings and the organiser of the singing group had agreed to take part. It would be good if a pianist could be found for the event. Refreshments would be kept simple including tea and coffee etc with WW1 themed cakes and biscuits. The Committee welcomed all the work going into this and the Chairman proposed a budget of £250 for the event. AGREED unanimously.

Cllr Martin said that he and his wife would be doing the Royal British Legion door-to-door poppy collection throughout the Parish and proposed that as part of this they could deliver a leaflet advertising the Sunday 11<sup>th</sup> November 2018 Remembrance at St Peter’s Church 10.45am and the Community Remembers Event at 2pm. AGREED unanimously.

5. To consider any other proposals related to the WW1 Commemoration

A second bench at the Recreation Field has been suggested, by the hedge by the car park. It was AGREED to defer consideration of this until after it has been decided on a bench in Clint Green.

6. To consider if and when the Committee may need to meet to facilitate the events on the 11<sup>th</sup> November 2018.

It was AGREED that the Committee would reconvene if and when required if business needed transacting outside of the September and October Parish Council meetings.

There being no other business the Chairman closed the meeting at 8.25pm.