



YAXHAM PARISH COUNCIL

To all Councillors who are members of the Parish Council's WW1 Commemoration Committee

A meeting of the Parish Council's WW1 Commemoration Committee will be held on Thursday 13th September 2018 at 7.30pm at the Village Hall in the David Myhill Room, to transact the business set out in the Agenda below, and you are summoned to attend.

Please notify the Chairman if you are unable to attend.

Peter Lowings,

Parish Chairman, Tel: 01362 690290, Email: yaxhamparishclerk@gmail.com

9th September 2018

AGENDA

1. Chairman's Opening Remarks.
2. To receive and accept apologies for absence.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
4. To receive and consider the recommendations from the WW1 Working Group:
 - a. WW1 Biographies of the men of Yaxham who died in WW1
Binding into two copies of these as booklets - £25 per copy.
Proposal to agree £50 to be spent on these two booklets.
 - b. Commemorative benches
 - i. Yaxham – to be placed in the north east corner of the Recreation Field, subject to the formal agreement of the YVAA Trustees.
The bench is £709.02 ex VAT for a 1800mm length seat (seats 3-4)
To include: £15.00 fixing kit, £80.00 delivery & £ 38.00 for the inscription.
See attached photo & website details
Proposal: To purchase one bench for Yaxham at a cost of up to £750 ex VAT, to allow for cost variation at the time of purchase.
 - ii. Clint Green – to consult and consider any suggestions from the residents of Clint Green as to whether they wish to have a similar memorial bench and if so where it should be located.
 - c. Commemorative Carved Sign – “Yaxham Remembers”
Being of oak from the village, carved by a resident, and to be placed at the foot of the Yaxham Village Sign by the entrance to Church Lane.
 - d. “Yaxham Remembers” Community event
Proposed arrangements and agree a budget of £250 for the event.
5. To consider any other proposals related to the WW1 Commemoration
6. To consider if and when the Committee may need to meet to facilitate the events on the 11th November 2018.

Photo of proposed bench



<https://www.realisefutures.org/shop/online-shop/products/product/coloured-classic-seat>