

## **YAXHAM PARISH COUNCIL**

### **Health and Safety Policy Statement**

The Health and Safety at Work Act 1974 and all other subordinate legislation imposes a statutory duty on employers to ensure so far as reasonably practicable, the health and safety of their employees whilst at work. This duty also extends to others who may be affected by that work.

Members and employees also have a statutory duty to take care of themselves and others who may be affected by their acts or omissions.

To enable these duties to be carried out, it is Yaxham Parish Council's will to ensure so far as reasonably practicable, that responsibilities for health and safety matters are effectively assigned, accepted and fulfilled at all levels within Yaxham Parish Council's structure.

#### **Yaxham Parish Council will, so far as reasonably practicable, ensure that: -**

- Adequate resources are provided to ensure that proper provision can be made for health and safety;
- Systems are provided and maintained that are safe and without risks to health;
- Arrangements for use, handling, storage and transport of articles and substances are safe and without risks to health;
- All members and employees are provided with such information, instruction, training and supervision as is necessary to secure their safety and health at work and the safety of others who may be affected by their actions;
- Risk assessments are carried out and periodically reviewed;
- Health surveillance is provided where appropriate;
- Monitoring of activities is undertaken to help maintain agreed performance standards.

#### **It is the duty of members and employees: -**

- To take reasonable care for the health and safety of themselves and other persons who may be affected by their acts or omissions;
- Not to interfere with or misuse anything provided in the interest of health and safety;
- To understand that non-compliance with either of the points above may lead to disciplinary action.

#### **General**

The Health and Safety Policy will be reviewed periodically, amended and updates as and when necessary.

Yaxham Parish Council will provide and maintain effective procedures for consultation and communication with members and employees on all matters relating to health, safety and welfare in order to ensure effectiveness of the Health and Safety Policy.

High standards of Health and Safety will be achieved by putting this policy into practice. The fostering of a positive health and safety culture will secure involvement and participation at all levels, and will be sustained by effective communications plus the promotion of competence to enable all employees to make a responsible and informed contribution to the health and safety effort.