

YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of the Council to be held on Thursday 26th July 2018 at 7.30pm in the Jubilee Park Meeting Room.

Please notify the Clerk if you are unable to attend.

Mrs Melanie Eversfield
Parish Clerk, 21.07.2018

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. Chairman's Opening Remarks.
2. To receive and accept apologies for absence.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
4. To adjourn the meeting for the public session and to receive the new County Councillor, Ed Connolly's report and report from District Councillors.
5. To approve the minutes of the meeting held on 28th June 2018.
6. To approve the minutes of the Staffing Committee meeting held on 28th June 2018.
7. To report on matters arising from the minutes not covered by the agenda.
 - 7.1 To receive a report on the NCC Hustings Meeting, including costs of printing to come out of Elections Earmarked Reserves.
 - 7.2 To receive an update on the Parish Partnership Bid.
8. **Planning**
 - 8.1 To receive new applications and comment (refer to list on page 2 and any additional planning applications that come in after the agenda has been sent)
 - 8.2 To receive additional information on planning applications and comment (refer to list on page 2)
 - 8.3 To receive results of applications.
 - 8.4 To receive an update on the Breckland Local Plan.
 - 8.5 To receive latest report on the Neighbourhood Plan.
 - 8.6 To receive update on Yaxham Waters.
9. To consider any update on Standards as regards complaints against Cllr Dimoglou.
10. **Finance**
 - 10.1 To approve payments (refer to list on page 2), note receipts, bank reconciliation and

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comparison of income and expenditure with the budget for 2018-2019.

10.2 To consider and approve any councillor/clerk training that may be required.

10.3 To consider proposals for the purchase of parish assets and for a community event for the village to commemorate the end of WW1, and to agree a budget of £500 from the grants/projects earmark for the community event.

11. Policies and Procedures

11.1 To consider proposed Equal Opportunities Policy.

11.2 To consider proposed Dispensation Policy.

11.3 To consider proposed Records Management Policy.

11.4 To consider proposed Community Engagement Policy.

12. Correspondence (previously circulated via email)

12.1 Norfolk ALC – Newsletters

12.2 A47 Improvement Works

12.3 Norfolk Constabulary - Newsletter

12.4 Community Action Norfolk – Newsletters

12.5 Yaxham Community News Article-Deadline 1st August 2018.

15. To note any matters needing attention relating to Highways.

16. To note items for the next meeting agenda and to note date of next meeting as Thursday 27th September 2018 at 7.30pm.

New Planning Applications for consideration (item 8.1)

3PL/2018/0702/F-Proposed new dwelling-Land adjoining White Cottage, Paper Street, Yaxham.

Additional information on planning applications (item 8.2)

3PL/2018/0024/VAR-Variation of conditions on PP 3PL/2014/0820/O-Condition 16-vary wording to combine conditions 13,16 and 21. Condition 13 and 21 – remove. Condition 12 – Vary wording – Development Site, Land off Elm Close, Yaxham.

3PL/2018/0422/O-Outline permission for the erection of 6no. dwellings with all matters reserved-Land to the north of Homefield, Dereham Road, Yaxham.

List of payments already made / to be made (item 10.1)

i.	Eastern Office Equipment	£	37.60	Printing for NCC Hustings Meeting
ii.	Small Fish	£	91.80	Planning Advice
iii.	Melanie Eversfield	£	408.56	Clerk's Wages & Expenses for July 2018
iv.	Gary Lake	£	TBC	Grass Cutting