

YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of the Council to be held on Thursday 31st May 2018 at 7.30pm in the Jubilee Park Meeting Room.

Please notify the Clerk if you are unable to attend.

Mrs Melanie Eversfield
Parish Clerk, 25.05.2018

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. To elect a Chairman for the ensuing year and sign Declaration of Acceptance of Office.
2. To elect a Vice Chairman for the ensuing year.
3. Chairman's Opening Remarks.
4. To receive and accept apologies for absence.
5. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
6. To adjourn the meeting for the public session and to receive the County and District Councillor reports.
7. To approve the minutes of the meeting held on 26th April 2018.
8. To report on matters arising from the minutes not covered by the agenda.
- 9. Planning**
 - 9.1 To receive new applications and comment (refer to list on page 2 and any additional planning applications that come in after the agenda has been sent)
 - 9.2 To receive additional information on planning applications and comment (refer to list on page 2 and 3)
 - 9.3 To receive results of applications.
 - 9.4 To receive an update on the Breckland Local Plan.
 - 9.5 To receive latest report on the Neighbourhood Plan.
 - 9.6 To receive an update on Yaxham Waters.
10. To receive an update from Standards in respect of the Parish Council's complaint against Councillor Dimoglou and discuss further if necessary.

11. Finance

- 11.1 To approve payments (refer to list on page 3), note receipts, bank reconciliation and comparison of income and expenditure with the budget for 2018-2019.
- 11.2 To consider and approve any councillor/clerk training that may be required.
- 11.3 To consider insurance renewal for 2018/2019.

12. Policies and Procedures

- 12.1 To consider proposed Complaints Policy.
- 12.2 To consider final Asset Register.
- 12.3 To note that the Council's Freedom of Information Publication Scheme has been reviewed and updated where necessary.

13. General Data Protection Regulations (GDPR)

- 13.1 To consider proposed General Privacy Policy.
- 13.2 To confirm that everything is now in place with regard to GDPR

14. Correspondence *(previously circulated via email)*

- 14.1 Norfolk ALC – Newsletters
- 14.2 A47 Improvement Works
- 14.3 Norfolk Constabulary - Newsletter
- 14.4 Community Action Norfolk – Newsletters

15. To consider parishioners proposals for additional dog waste bins to be considered at the following locations: -

- Cutthroat Lane/Paper St. Junction
- Cutthroat Lane/Spring Lane Junction
- Pinns Lane/Stone Road
- 'Top' of Well Hill
- Stone Road near Gagman's Lane entrance

16. To consider replacement dog waste bin at the Old Post Office.

17. To receive an update regarding SAM2.

18. To receive update regarding re-establishing the Community Speedwatch Scheme.

19. To note any matters needing attention relating to Highways.

20. To consider renewal of seasonal plants and estimated costs for flower planters by Village Sign.

21. To note items for the next meeting agenda and to note date of next meeting as Thursday 28th June 2018 at 7.30pm.

New Planning Applications for consideration (item 9.1)

3PL/2018/0394/D – Erection of 2 dwellings & garage – Quince Farm, Spring Lane, Yaxham.

3PL/2018/0484/HOU – Two storey extension to rear – 7 Fielding Drive, Yaxham.

3PL/2018/0306/HOU – To erect 2 storey oak framed timber clad 3 bay Norton cart lodge, including 2x dormers and 2x velux windows with pitched pan tiled roof – Yaxham Park, Station Road, Yaxham.

3PL/2018/0567/HOU – Conversion and extension of existing detached double garage to form annexe ancillary to Twin oaks – Twin Oaks, Stone Road, Yaxham.

Additional information on planning applications (item 9.2)

None at present

List of payments already made / to be made (item 11.1)

i.	Mrs M Eversfield	£ 376.35	Clerk's May 2018 wages & expenses
ii.	YVAA	£ 250.00	Hall Hire for 2018