**Yaxham Parish Council**

Smaller\* Projects Application for funds

An application should be completed with any information the applicant feels necessary.

*\* Smaller projects are those projects requesting up to £1,000 from the Council.*

Name or the proposed scheme:

Name of the proposer: : The proposer must be an individual or entity recognised by the Parish Council and who is prepared to be the sole contact for the scheme and who will be held responsible for proper use of any funds granted.

Total cost of the scheme :

Brief outline of the scheme :

Who will benefit from the scheme?

When would you like to begin work on the scheme?

How long will the benefit from the scheme last?

Will the scheme require support from the Council on an ongoing basis?

if so please provide details

Have you applied elsewhere for funds? If so, please provide details

Are you/your group able to make a contribution towards the scheme? If so, how much?

Please attach the following:

1. Two photographs of the proposed item/scheme and specification.
2. A brief note (no more than 500 words) describing why/how you think the scheme would benefit the community?
3. Evidence that cost comparables have been sought showing the proposed scheme to represent best value for money.

Signed on behalf of the proposer: Dated:

Print name :

Contact information:

**Send completed Grant Application Forms to:**

**Mrs Melanie Eversfield**

**Clerk to Yaxham Parish Council**

**19 Willow Close**

**Brundall**

**Norfolk NR13 5PZ**

**Tel: 01603 712943**

**Email:** [**yaxhamparishclerk@gmail.com**](mailto:yaxhamparishclerk@gmail.com)