

YAXHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a Meeting of the Council to be held on Thursday 26th April 2018 at 7.30pm in the Jubilee Park Meeting Room.

Please notify the Clerk if you are unable to attend.

Mrs Melanie Eversfield
Parish Clerk, 20.04.2018

Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.

AGENDA

1. Chairman's Opening Remarks.
2. To receive and accept apologies for absence.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
4. To adjourn the meeting for the public session and to receive the County and District Councillor reports.
5. To approve the minutes of the meeting held on 22nd March 2018.
6. To report on matters arising from the minutes not covered by the agenda.
- 7. Planning**
 - 7.1 To receive new applications and comment (refer to list on page 2 and any additional planning applications that come in after the agenda has been sent)
 - 7.2 To receive additional information on planning applications and comment (refer to list on page 2)
 - 7.3 To receive results of applications.
 - 7.4 To receive latest report on the Neighbourhood Plan.
 - 7.5 To receive an update on Yaxham Waters.
8. To receive an update from Standards in respect of the Parish Council's complaint against Councillor Dimoglou.
- 9. Finance**
 - 9.1 To approve payments (refer to list on page 2), note receipts, bank reconciliation and comparison of income and expenditure with the budget for 2017-2018.
 - 9.2 To consider and approve any councillor/clerk training that may be required.
 - 9.3 To receive report from the Clerk regarding the National Joint Council for Local Government Services 2018 & 2019 Pay scales.
 - 9.4 To consider report from the Clerk regarding Parish support for 2018/2019.

10. Policies and Procedures

10.1 To consider proposed Internal Audit Plan.

11. General Data Protection

11.1 To discuss the role of Data Controller.

11.2 To consider appointing the Clerk as Data Protection Officer and agree change in Contract of Employment and Job Description.

11.3 To consider proposed Data Protection Policy.

12. Correspondence (previously circulated via email)

12.1 Norfolk ALC – Newsletters

12.2 A47 Improvement Works

12.3 Norfolk Constabulary - Newsletter

12.4 Community Action Norfolk – Newsletters

13. To consider parishioners proposals for additional dog waste bins to be considered at the following locations: -

- Cutthroat Lane/Paper St. Junction
- Cutthroat Lane/Spring Lane Junction
- Pinns Lane/Stone Road
- ‘Top’ of Well Hill
- Stone Road near Gagman’s Lane entrance

14. To consider replacement dog waste bin at the Old Post Office.

15. To consider ideas for the village to mark the WW1 100th Anniversary (11th November 2018).

16. To receive update regarding re-establishing the Community Speedwatch Scheme.

17. To note any matters needing attention relating to Highways.

18. To note items for the next meeting agenda and to note date of next meeting as Thursday 31st May 2018 at 7.30pm.

New Planning Applications for consideration (item 7.1)

3PL/2018/0312/F-Demolition of outbuildings and part of the frontage of the Old Post Office, subdivision of curtilage & erection of a detached bungalow, alterations to the Old Post Office, access and associated works-The Old Post Office, Norwich Road, Yaxham

3PL/2018/0422/O-Residential development-Land to the north of Homefield, Dereham Road, Yaxham.

3PL/2018/0077/VAR-Variation of conditions 5, 6, 11, 12, 13 & 24 on pp 3PL/2014/1162/F – to allow a revision to the pre-commencement conditions – Yaxham Waters, Dereham Road, Yaxham. (Comments previously sent due to comment deadline)

Additional information on planning applications (7.2)

None at present

List of payments already made / to be made (9.1)

i.	Mrs M Eversfield	£ 364.74	Clerk’s April 2018 wages & expenses
ii.	Small Fish	£1,080.02	Planning Consultancy
iii.	D Myhill	£ 60.00	Bus Shelter Cleaning for 2017/18 & 2018/19
iv.	G Oatey	£ 60.00	Bus Shelter Cleaning for 2017/18 & 2018/19